

Please Note: The Council Meeting will be conducted at Rolla City Hall. Citizens are encouraged to watch the proceedings live on the City of Rolla, Missouri YouTube page at https://www.youtube.com/@City_of_Rollastreams

COUNCIL PRAYER

Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL

Monday, January 5th, 2026; 6:30 pm

City Hall Council Chambers

901 North Elm Street

PRESIDING: Mayor Louis J. Magdits

COUNCIL ROLL: Vacancy, AUGUST ROLUFS, ANDREW BEHRENDT, NATHAN CHIRBAN, STEVE JACKSON, AARON PACE, WILLIAM HAHN, TOM MC NEVEN, KEVIN GREVEN, DAVID SHELBY, TINA BALCH AND MICHEAL DICKENS

PLEDGE OF ALLEGIANCE

Councilman Pace

I. CONSENT AGENDA –

- A. Consider Approval of the City Council Minutes of:
 - 1. City Council Minutes – December 1st, 2025
 - 2. City Council Minutes – December 15th, 2025
 - 3. City Council Closed Session Minutes – December 15th, 2025

II. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a) Environmental Services Department monthly report - November 2025
- b) Building Codes monthly report – November 2025
- c) Rolla Police Department monthly report – November 2025
- d) Animal Control monthly report – November 2025
- e) Rolla Municipal Court summary – November 2025
- f) Fire Incident Report for November 2025
- g) Rolla Board of Public Works minutes from August, September, October, and November 2025

III. PUBLIC HEARINGS - None

IV. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –**

A. Dr. Richard Billo & Angelina Billo: Presentation on the Missouri S&T Protoplex

V. OLD BUSINESS –

- A. **Ordinance** to amend chapter 28 of the Rolla City Code for the purpose of updating the Administrative Search Warrant Process. (Keith Riesberg, City Administrator) **Final Reading**
- B. Ordinance to Maggi Construction for the replacement of pavilions at Veteran's Memorial Park. (Floyd Jernigan, Parks Director) **Final Reading**

VI. NEW BUSINESS –

- A. **Ordinance** to approve a Development Agreement with the property owner of McCutcheon Acres for a cost share on the extension of 18th Street between Forum Drive and McCutchen Drive. (PW Director Darin Pryor) **First Reading**

VII. CLAIMS and/or FISCAL TRANSACTIONS –

- A. **Motion** to award bid to Turn Key Mobile for the purchase and installation of equipment for 5 police vehicles. (Police Chief Fagan)

VIII. CITIZEN COMMUNICATION

IX. MAYOR/CITY COUNCIL COMMENTS

X. COMMENTS FOR THE GOOD OF THE ORDER

- A. Next City Council meeting, TUESDAY, January 20th.

CLOSED SESSION – Closed Session per RSMo 610.021 – NONE

IX. ADJOURNMENT -

ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 1ST, 2025; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET

Presiding: Mayor Pro-Tempore Kevin Greven

Council Members in Physical Attendance: August Rolufs, Andrew Behrendt, Nathan Chirban, Aaron Pace, Steve Jackson, William Hahn, Kevin Greven, Tom McNeven, David Shelby and Tina Balch.

Council Members Absent: Ward 1 Vacancy, Mayor Louis J. Magdits, Micheal Dickens and City Counselor Todd Smith

Department Directors and Other City Officials in Physical Attendance: Public Works Director Darin Pryor, Fire Chief Jeff Breen, Community Development Director Dawn Bell, Park's Director Floyd Jernigan. City Planner Tom Coots, Environmental Services Director Roger Pankey, Police Chief Sean Fagan, Finance Director Steffanie Rogers, and City Administrator Keith Riesberg

Mayor Pro-Tempore Kevin Greven called the meeting to order at approximately 6:30 pm and asked Councilman Chirban lead in the Pledge of Allegiance.

I. CONSENT AGENDA –

- A. Consider Approval of the City Council Minutes of:
 1. City Council Minutes – November 3rd, 2025
 2. City Council Closed Session Minutes – November 3rd, 2025
 3. City Council Minutes – November 17th, 2025
 4. City Council Closed Session Minutes – November 17th, 2025

A motion was made by Chirban, seconded by Pace, to approve the minutes. Motion passed unanimously by voice vote.

II. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a) Environmental Services Department monthly report - October 2025
- b) Building Codes monthly report – October 2025
- c) Rolla Police Department monthly report – October 2025
- d) Animal Control monthly report – October 2025
- e) Rolla Municipal Court summary – October 2025
- f) The Centre Income Statement ending - October 2025
- g) Fire Incident Report for October 2025
- h) City of Rolla Financials for October 2025
- i) BPAC meeting minutes for May 5th, 2025, April 8th, 2025, and October 1, 2024

Hahn shared with Council that he has been working with Administration on creating some of the reports that he has previously requested.

I. PUBLIC HEARINGS -

A. **Public Hearing and Resolution** for Ozark Actor's Theater (OATS) blight and declaration of historical structure to be continued from November 17th. (Community Development Director Dawn Bell) At 6:35 pm Mayor Pro-Tem Greven opened the public hearing. Kevin Edwards with Oats spoke on behalf of the project. With no further comments, the public hearing was closed at 6:40 pm. City Clerk Lorri Powell read the resolution for one reading by title: RESOLUTION 2076: A RESOLUTION OF THE CITY OF ROLLA, MISSOURI, WITH OZARK ACTORS THEATRE AS SUB-APPLICANT, TO ESTABLISH ELIGIBILITY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DOWNTOWN REVITALIZATION PROGRAM FOR RENOVATIONS TO 612 NORTH PINE STREET, THE PINE STREET STUDIO. A motion was made by Chirban, seconded by Jackson, to approve the resolution. Motion passed unanimously by voice vote.

II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS -

A. Jamie Meyers, Executive Director, Prevention Consultants of Missouri: Primary Prevention in Phelps County.
Mr. Meyers provided an overview of his background with Prevention Consultants of Missouri and discussed the organization's role in delivering mental health and primary prevention services throughout the region. He highlighted various initiatives aimed at educating and supporting the community and shared actionable ways the City can collaborate to enhance prevention efforts and promote overall well-being among residents.

B. Stevie Kearse, Executive Director RACC, Aimee Campbell, Tourism Director RACC: 2026 tourism/marketing plans.
Aimee Campbell highlighted the various initiatives the Rolla Area Chamber of Commerce (RACC) is undertaking to promote tourism and market the region. These efforts include:

- Strategic use of publications, social media, and websites to reach broader audiences.
- Administration of Destination Rolla Grants, which support local tourism-related projects and events.

Addi Rearson, Group Travel and Events Coordinator with RACC, also shared updates on key events she is organizing, including:

- Big BAM (Bicycle Across Missouri) – a major cycling event that brings visitors and visibility to the area.
- The Postal Carriers Convention, which is expected to draw attendees from across the region.

III. OLD BUSINESS -

A. **Ordinance** to enter into agreement with Donald Maggi, Inc., for Little Oaks Road Improvements. (PW Director Darin Pryor) City Clerk Lorri Powell read the ordinance for its final reading by title: ORDINANCE 4890: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI, INC. A motion was made by Jackson, seconded by Chirban, to approve the ordinance. A roll call vote showed: Ayes: Chirban, Rolufs, Pace, Greven, Behrendt, Hahn, Jackson, Shelby, Balch, and McNeven. Nays: None.

IV. NEW BUSINESS –

- A. **Resolution** renewing contract for video production services with Image-In, LLC. (City Administrator Keith Riesberg) City Clerk Lorri read the resolution for one reading, by title: RESOLUTION 2077: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT FOR VIDEO PRODUCTION SERVICES WITH IMAGE IN, LLC. A motion was made by Pace, seconded by Balch, to approve the resolution. Motion passed unanimously by voice vote.

V. CLAIMS and/or FISCAL TRANSACTIONS – None

VI. CITIZEN COMMUNICATION

- A. David Dukes shared his frustrations with Council priorities.
- B. Lister Florence invited the community to visit the Optimist Club Christmas Tree lot at Kroger.

VII. MAYOR/CITY COUNCIL COMMENTS

- A. **Motion** to appoint John Butz to the Rolla Housing Authority to fill the unexpired term of Ronald S. Robertson, expiring in April 2028. A motion was made by Jackson, seconded by Chirban, to approve the appointment. Motion passed unanimously by voice vote.
- B. **Motion** to reappoint Bob Desai to the Police Personnel Board for a 4-year term expiring in June 2029. A motion was made by Hahn, seconded by Greven, to approve the appointment. Motion passed unanimously by voice vote.
- C. **Motion** to reappoint Jacob Rohter to the Board of Adjustment for a 2nd – 5-year term, expiring in June 2030. A motion was made by Jackson, seconded by Balch, to approve the appointment. Motion passed unanimously by voice vote.
- D. **Motion** to reappoint Steve Jung to the Rolla Regional Economic Committee for a 3-year term, expiring in December 2027. A motion was made by McNeven, seconded by Shelby, to approve the appointment. Motion passed unanimously by voice vote.
- E. **Motion** to reappoint Bill Priesmeyer to the Rolla Housing Authority for a 4- year term expiring October 2029. A motion was made by Chirban, seconded by Jackson, to approve the appointment. Motion passed unanimously by voice vote.
- F. Greven shared upcoming weekend events of Lichernacht, Christkindl Markt and the Christmas Parade.
- G. City Administrator Keith Riesberg updated Council on the Administrative Warrant Ordinance discussion and told them to expect a draft for first reading at the December 15th meeting.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

- A. Next City Council meeting, Monday, December 15th.
- B. Opening day of Candidate Filing: Tuesday, December 9th, 2025 at 8:00 am on the 3rd floor of the City Hall.

C. Wreath's Across America, December 13th, 2025. Parks Director Floyd Jernigan invited everyone to meet on Sunday, December 7th at noon at the Rolla Cemetery Maintenance Building for the placement of flags on all the Veteran graves. This is in preparation of December 13, National Wreaths Across America Day, when wreaths will be placed on the Veteran graves that have been marked with a flag.

IX. **CLOSED SESSION** – Closed Session per RSMo 610.021 – NONE

X. **ADJOURNMENT** –

With nothing further to discuss, at 8:00 pm, a motion was made by McNeven, seconded by Pace to adjourn the meeting. Motion passed unanimously by voice vote.

City Clerk

Mayor

I.A.4

ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 15th, 2025; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET

Presiding: Mayor Louis J. Magdits

Council Members in Physical Attendance: August Rolufs, Andrew Behrendt, Nathan Chirban, Steve Jackson, William Hahn, Kevin Greven, Tom McNeven, David Shelby, Tina Balch and Micheal Dickens.

Council Members Absent: Ward 1 Vacancy and Aaron Pace

Department Directors and Other City Officials in Physical Attendance: Public Works Director Darin Pryor, Fire Chief Jeff Breen, Community Development Director Dawn Bell, Park's Director Floyd Jernigan, Environmental Services Director Roger Pankey, Police Chief Sean Fagan, Finance Director Steffanie Rogers, City Administrator Keith Riesberg and City Counselor Todd Smith

IX. CLOSED SESSION – Closed Session per RSMo 610.021 – (2) Leasing of Real Estate and (12) Negotiated contract

At 5:30 pm, A motion was made by Jackson, seconded by Hahn, to enter into closed session. Roll call vote showed the following: Ayes: Dickens, Chirban, Greven, Jackson, Hahn, McNeven, Shelby, Behrendt and Rolufs. Nays: none. Note: Balch entered the meeting at 5:34 pm and City Counselor Todd Smith entered at 5:44 pm.

At 6:30 pm Council returned from open session where there were no final actions taken.

Mayor Magdits called the meeting to order at approximately 6:30 pm and called for a moment of silence in honor of Floyd Ferrell.

Councilman Jackson lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS -

A. **Public Hearing –** Kohl's Tax Increment Financing (TIF) -5 Year Review (City Administrator, Keith Riesberg) At 6:37 pm the public hearing was officially opened. Mr. Riesberg gave a brief history of the Kohls TIF Redevelopment Plan that was approved in 2010 by Council. Mayor Magdits asked for any public comments. There were none and the public hearing was closed at 6:45pm. A Motion was made by Greven, seconded by McNeven to approve the public hearing and acknowledge the improvement of the once blighted area. Motion passed unanimously by voice vote.

II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

A. **Resolution** honoring South Central Regional Veterans Groups (SCRVG) and Veterans Memorial Park. Mayor Magdits read Resolution 2078 in its entirety. A motion was made by Hahn, seconded by Greven, to approve the resolution. Motion passed unanimously by voice vote. Glen Gipson introduced Andy Davis, Rachel Guth and Susan Davis, all who serve on the Veteran's Park Board and thanked Council for their support.

III. **OLD BUSINESS** – None

IV. **NEW BUSINESS** –

A. **Ordinance** to amend chapter 28 of the Rolla City Code for the purpose of updating the Administrative Search Warrant Process. (Keith Riesberg, City Administrator) Mayor asked Council why they wished to be involved in the approval process, specifically referring to a provision in Section 28-14. Some of Council replied that they wanted to prohibit the ability of the city to enter into a building, not to be involved in the process, indicating that provision was not their intent. A motion was made by Hahn, seconded by Dickens, to eliminate the last sentence of Section 28-14 (A), which states City Council shall authorize the application of an administrative search warrant within a building or structure. Motion passed unanimously by voice vote. A discussion was had regarding the pros and cons of Council prohibiting the entrance to the interior of a building by the Administrative Warrant. A motion was made by Chirban, seconded by Jackson, to amend Section 28-16 (A) to remove the word, “therein”. Motion passed unanimously by voice vote.

City Counselor Todd Smith read the ordinance for its first reading by title: AN ORDINANCE TO AMEND CHAPTER 28 OF THE CODE OF ORDINANCES OF THE CITY OF ROLLA, MISSOURI, FOR THE PURPOSE OF UPDATING THE ADMINISTRATIVE SEARCH WARRANT PROCESS.

B. **Resolution** to approve a management agreement with Power Wellness LLC for natatorium oversight. (Keith Riesberg, City Administrator) City Counselor Todd Smith read the resolution for one reading by title: RESOLUTION 2079: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT WITH POWER WELLNESS MANAGEMENT, LLC FOR MANAGEMENT OF THE NATATORIUM LOCATED WITHIN THE CENTRE. A motion was made by Shelby, seconded by Jackson, to approve the resolution. Motion passed unanimously by voice vote.

C. **Resolution** to approve a Design Agreement with Cordogan Clark for natatorium planning services. (Keith Riesberg, City Administrator) A motion was made by Greven, seconded by Shelby, to amend the contract to reflect the \$52,500 plus \$13,500 on the agreement. Motion passed unanimously by voice vote. Tony Duncan with Cordogan Clark was present and available for Council questions. City Counselor Todd Smith read the resolution for one reading by title: RESOLUTION 2080: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT WITH CORDOGAN – CLARK FOR PLANNING & DESIGN SERVICES OF THE NATATORIUM SPACE LOCATED WITHIN THE CENTRE. A motion was made by Greven, seconded by Hahn to approve the resolution. Motion passed unanimously by voice vote.

V. **CLAIMS and/or FISCAL TRANSACTIONS** –

A. **Motion** to award and Ordinance to Maggi Construction for the replacement of pavilions at Veteran's Memorial Park. (Floyd Jernigan, Parks Director) A motion was made by Jackson, seconded by Greven, to award the bid to Maggi Construction. Motion passed unanimously by voice vote. City Counselor Todd Smith read the ordinance for its first reading by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI, INC.

VI. CITIZEN COMMUNICATION

- A. Josh Vroman – County resident, City landowner: Shared things he would like to see amended in the Administrative Warrant Ordinance and asked questions regarding the Land Water Conservation Fund (LWCF).
- B. Collin Gentry – Asked for clarification regarding the Administrative Warrant and whether a covered patio was considered interior or exterior.
- C. Chris Feaster - resident of St. Robert: Invited Council to a nationwide meditation event.
- D. David Dukes: Shared his frustration with perceived lack of enforcement on current ordinances.
- E. Rachel Guth – Shared that this coming weekend, almost 200 soldiers who are not able to go home for the holidays will be hosted in the Rolla community by Phelps for the Fort and the Rolla Chamber.

VII. MAYOR/CITY COUNCIL COMMENTS

- A. **Motion** to re-appoint Jonathan Hines to the Police Personnel Board for a 4-year term, expiring June 2029. A motion was made by Jackson, seconded by Greven, to approve the re-appointment. Motion passed unanimously by voice vote.
- B. **Motion** to appoint Councilman William Hahn, Kevin Greven, and Aaron Pace to the Audit committee for a term expiring May 2026. A motion was made by Chirban, seconded by Behrendt, to approve the appointments of Hahn Greven, and Pace. Motion passed unanimously by voice vote.
- C. Councilman Jackson thanked PW Director Darin Pryor for speaking at a conference. He also commented at the pedestrian hazards of crossing on 10th street in front of Leach Theatre. Staff will follow-up on options.
- D. Mayor Magdits wished everyone a Merry Christmas.
- E. Councilman Greven shared his experience of Wreaths across America and complimented Parks Director Floyd Jernigan on his part of the program. Mr. Jernigan shared some history regarding the Union and Confederate headstones.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

- A. Next City Council meeting, Monday, January 5th.
- B. Update on status of comprehensive plan and announcement of public meeting. Community Development Director Dawn Bell updated Council on the Comprehensive Plan and invited everyone to the final Open House on January 21st at Eugene Northern Hall.

IX. ADJOURNMENT

With nothing further to discuss, the meeting was adjourned at 8:54 pm.

City Clerk

Mayor

I.A.7

This page is intentionally left blank

**NOVEMBER MATERIALS COLLECTED & SHIPPED
FROM RECYCLING CENTER**

(Based on Calendar Year)

| Material | Nov 2025 | Oct 2025 | Nov 2024 | Year-to-Date 2025 | Year-to-Date 2024 | Yearly Total 2024 |
|------------------------|------------------|------------------|------------------|----------------------|----------------------|----------------------|
| Cardboard | 80.2 ton | 169.9 ton | 109.9 ton | 1,295.1 ton | 1,305.5 ton | 1,434.5 ton |
| Newspaper | 19.8 ton | 17.4 ton | 17.4 ton | 264.5 ton | 261.9 ton | 297.8 ton |
| High Grade Paper | 0.0 ton | 0.0 ton | 0.0 ton | 17.9 ton | 17.3 ton | 17.3 ton |
| Aluminum | 2.2 ton | 0.0 ton | 2.3 ton | 16.3 ton | 14.2 ton | 16.5 ton |
| Steel Cans/Scrap Metal | 5.5 ton | 2.4 ton | 4.2 ton | 48.3 ton | 39.5 ton | 45.4 ton |
| Plastic | 19.3 ton | 10.0 ton | 0.0 ton | 89.1 ton | 78.6 ton | 87.1 ton |
| Glass | 0.0 ton | 0.0 ton | 26.4 ton | 169.3 ton | 190.1 ton | 190.1 ton |
| Batteries | 0.0 ton | 0.7 ton | 0.0 ton | 5.4 ton | 0.9 ton | 0.9 ton |
| Electronic Waste | 3.0 ton | 2.1 ton | 3.1 ton | 38.6 ton | 36.7 ton | 39.1 ton |
| Household HW | 0.0 ton | 0.0 ton | 0.0 ton | 0.0 ton | 0.0 ton | 0.0 ton |
| TOTAL | 130.0 ton | 202.5 ton | 163.2 ton | 1,944.4 ton | 1,944.5 ton | 2,128.6 ton |

SERVICES PROVIDED

| Type of Service | Nov 2025 | Oct 2025 | Nov 2024 | Year-to-Date 2025 | Year-to-Date 2024 | Yearly Total 2024 |
|---|-------------|-------------|-------------|----------------------|----------------------|----------------------|
| Special Pick-ups | 17 | 33 | 30 | 398 | 386 | 414 |
| Paper Shredding | 2.3 hours | 3.8 hours | 4.5 hours | 42.3 hours | 57.5 hours | 60.5 hours |
| Reported Trash Nuisances | 0 | 0 | 0 | 0 | 0 | 0 |
| Households Dropping Off Hazardous Waste | 111 | 104 | 76 | 1175 | 1056 | 1132 |

DISPOSAL TONNAGE

(Sanitation Division)

| Material | Nov 2025 | Oct 2025 | Nov 2024 | Year-to-Date 2025 | Year-to-Date 2024 | Yearly Total 2024 |
|----------|-------------|-------------|-------------|----------------------|----------------------|----------------------|
| Refuse | 1,439.7 ton | 1,733.6 ton | 1,546.4 ton | 18,914.5 ton | 17,593.5 ton | 19,044.5 ton |

November 2025

| BUILDING PERMITS ISSUED | NOVEMBER FY 2026 | | | NOVEMBER FY 2025 | | | YTD FY 2026 | | | YTD FY 2025 | | | Δ CHANGE FY 25 - FY 26 | | |
|--|------------------|------------------|-----|------------------|------|---------------|-------------|--------------|-----------|-------------|-------|-------|------------------------|----------|--|
| | # | Value | # | Value | # | Value | # | Value | # | Value | # | Value | # ISSUED | \$ VALUE | |
| PERMITS ISSUED | 41 | \$ 13,407,900.00 | 29 | \$ 1,034,306.00 | 92 | | 60 | | 53 | | 60 | | 53 | 3% | |
| Electric, Plumbing, etc. Only | 16 | \$ 810,000 | 14 | \$ 46 | - | | 33 | \$ - | 39 | 4% | - | | - | | |
| Single Family Detached | 4 | \$ 810,000 | 3 | \$ 895,000 | 9 | \$ 2,946,000 | 3 | \$ 895,000 | 200 | 0% | 229 | 2% | | | |
| Single Family Attached | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Duplexes | 1 | \$ 280,000 | | | 1 | \$ 280,000 | 1 | \$ 130,000 | 0 | 0% | 115 | 4% | | | |
| 3-or-4 family | 1 | \$ 600,000 | | | 1 | \$ 600,000 | 2 | \$ 1,000,000 | -50 | 0% | -40 | 0% | | | |
| 5-or-more family | | | | | - | \$ - | - | \$ - | - | | | | #DIV/0! | | |
| Hotels, Motels | | | | | - | \$ - | - | \$ - | - | | | | #DIV/0! | | |
| Other nonhousekeeping shelter | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Amusement, social, recreational | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Churches, other religious | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Industrial | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Parking garages, Storage building | | | | | 2 | \$ 498,000 | - | \$ - | - | | | | | | |
| Service stations, repair garages | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Hospitals, Institutional | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Offices, banks, professional | | | | | 1 | \$ 13,294,055 | - | \$ - | - | | | | | | |
| Public Works, Utilities | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Schools, other educational | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Stores, customer | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Towers, antennas | | | | | 1 | \$ 129,200 | - | \$ - | - | | | | | | |
| Signs, attached and detached | 4 | \$ 168,000 | 3 | \$ 9,740 | 5 | \$ 180,000 | 4 | \$ 14,140 | 25 | 0% | 117 | 3.0% | | | |
| Residential addition, remodel | 6 | \$ 53,900 | 6 | \$ 87,566 | 14 | \$ 197,000 | 11 | \$ 220,566 | 27 | 3% | -10 | 7% | | | |
| Commercial addition, remodel | 5 | \$ 11,496,000 | 3 | \$ 42,000 | 8 | \$ 11,928,161 | 4 | \$ 44,000 | 100 | 0% | 27009 | 5% | | | |
| Residential garage, carport | | | | | - | \$ - | - | \$ 1 | \$ 35,000 | -100 | 0% | -100 | 0% | | |
| Demolition, single family | | | | | - | \$ - | - | \$ - | - | | | | #DIV/0! | | |
| Demolition, 2-family | | | | | - | \$ - | - | \$ - | - | | | | #DIV/0! | | |
| Demolition, 3-or-4 family | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Demolition, 5-or-more family | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Demolition, all other | | | | | - | \$ - | - | \$ - | - | | | | | | |
| Total Residential Units | 10 | \$ 1,690,000.00 | 3 | \$ 895,000.00 | 15 | \$ 3,826,000 | 13 | \$ 2,025,000 | 15 | 4% | 88 | 9% | | | |
| EST. CONSTRUCTION COSTS | | \$ 13,407,900.00 | | \$ 1,034,306 | | \$ 30,052,416 | | \$ 3,138,706 | #DIV/0! | | 857 | 5% | | | |
| Building Permit Fees | | \$ 9,187.96 | | \$ 6,483.33 | | \$ 64,628 | | \$ 12,620 | #DIV/0! | | 412 | 1% | | | |
| FEES | | \$ 33,737.96 | | \$ 13,833.33 | | \$ 107,428 | | \$ 31,420 | #DIV/0! | | 241 | 9% | | | |
| INSPECTIONS PERFORMED | NOVEMBER FY 2026 | | | NOVEMBER FY 2025 | | | YTD FY 2026 | | | YTD FY 2025 | | | FY 25 - FY 26 | | |
| Building Inspections | 187 | | 104 | | 405 | | 214 | | 112 | | 112 | | 89% | | |
| Electrical Inspections | 95 | | 65 | | 195 | | 0 | | 0 | | 0 | | 37% | | |
| Excavation Inspections | 0 | | 0 | | 0 | | | | | | | | #DIV/0! | | |
| Plumbing Inspections | 60 | | 36 | | 146 | | 97 | | 59 | | 59 | | 51% | | |
| Mechanical Inspections | 16 | | 23 | | 32 | | | | | | | | -46% | | |
| Code Inspections | 187 | | 125 | | 403 | | 293 | | 293 | | 293 | | 38% | | |
| Nuisance Inspections | 117 | | 80 | | 275 | | 165 | | 165 | | 165 | | 67% | | |
| Business License Inspections | 6 | | 7 | | 13 | | 13 | | 13 | | 13 | | 0% | | |
| TOTAL INSPECTIONS | 668 | | 440 | | 1469 | | 983 | | 983 | | 983 | | 49% | | |

Rolla Police Department Monthly Report
YTD 2025

Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes" (these totals are somewhat fluid as investigations and report processing are not limited to monthly time frames):

| | <u>Criminal Homicide</u> | <u>Rape</u> | <u>Robbery</u> | <u>Felony Assault</u> | <u>Burglary</u> | <u>Larceny</u> | <u>Auto Theft</u> | <u>Arson</u> | <u>Total</u> | <u>Change from Previous Yr</u> |
|----------|--------------------------|-------------|----------------|-----------------------|-----------------|----------------|-------------------|--------------|--------------|--------------------------------|
| November | 0 | 1 | 1 | 4 | 3 | 36 | 1 | 0 | 46 | |
| YTD 2025 | 0 | 9 | 4 | 55 | 54 | 344 | 25 | 3 | 494 | |
| 2024 | 0 | 13 | 4 | 60 | 59 | 427 | 42 | 4 | 609 | -16.69% |
| 2023 | 0 | 8 | 6 | 55 | 85 | 514 | 58 | 5 | 731 | -8.85% |
| 2022 | 0 | 7 | 6 | 94 | 119 | 528 | 44 | 4 | 802 | -1.11% |
| 2021 | 0 | 15 | 9 | 68 | 119 | 564 | 35 | 1 | 811 | -23.20% |
| 2020 | 1 | 12 | 1 | 99 | 172 | 711 | 59 | 1 | 1056 | 13.92% |

Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is readily available to citizens. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to change as death investigations and/or lab results are finalized.

| | <u>Overdose Calls for Service</u> | <u>Narcan Administered by RPD</u> | <u>Overdose Deaths</u> |
|----------|-----------------------------------|-----------------------------------|------------------------|
| November | 1 | 0 | 1 |
| YTD 2025 | 66 | 15 | 3 |
| 2024 | 73 | 13 | 2 |
| 2023 | 111 | 38 | 9 |
| 2022 | 132 | 42 | 10 |
| 2021 | 138 | 58 | 15 |



Rolla Police Department Monthly Report

YTD 2025

Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken". (*Note: CFS criteria were slightly adjusted in 2025, eliminating certain calls handled by dispatchers, in order to make the totals even more accurate.)

| Description | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD | 2024 YTD | % Increase |
|-----------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|-------|----------|------------|
| Abandoned/Recovered Property | 13 | 9 | 11 | 12 | 15 | 19 | 20 | 23 | 15 | 13 | 12 | 162 | 218 | -25.69% | |
| Abandoned Vehicle | 15 | 16 | 15 | 17 | 17 | 15 | 17 | 24 | 23 | 18 | 17 | 194 | 211 | -8.06% | |
| Accident - Fatality | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | #DIV/0! | |
| Accident - Injury | 12 | 22 | 17 | 20 | 21 | 18 | 16 | 21 | 18 | 18 | 15 | 198 | 192 | 3.13% | |
| Accident - Leave The Scene | 17 | 14 | 19 | 17 | 15 | 12 | 14 | 14 | 14 | 21 | 15 | 172 | 154 | 11.69% | |
| Accident - No Injury | 32 | 37 | 33 | 33 | 33 | 32 | 33 | 40 | 49 | 45 | 43 | 410 | 468 | -12.39% | |
| Accident - Private Property | 18 | 24 | 23 | 31 | 22 | 20 | 22 | 23 | 26 | 16 | 16 | 241 | 242 | -0.41% | |
| Accident - Road Blocked | 8 | 5 | 6 | 10 | 10 | 8 | 5 | 6 | 12 | 8 | 2 | 80 | 66 | 21.21% | |
| Adult Abuse | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 100.00% | |
| Alarm LE | 79 | 48 | 67 | 62 | 52 | 43 | 58 | 54 | 46 | 53 | 56 | 618 | 687 | -10.04% | |
| Animal Bite/Attack | 2 | 4 | 1 | 5 | 7 | 2 | 9 | 4 | 3 | 0 | 5 | 42 | 24 | 75.00% | |
| Animal Control | 69 | 71 | 77 | 94 | 116 | 86 | 92 | 102 | 90 | 94 | 88 | 979 | 1,098 | -10.84% | |
| Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | #DIV/0! | |
| Assault | 3 | 3 | 14 | 9 | 14 | 7 | 8 | 19 | 12 | 10 | 14 | 113 | 130 | -13.08% | |
| Assist Agency Non-LEA | 58 | 61 | 144 | 69 | 61 | 74 | 64 | 84 | 57 | 92 | 81 | 845 | 769 | 9.88% | |
| Assist Citizen | 12 | 10 | 27 | 9 | 11 | 22 | 15 | 12 | 11 | 18 | 12 | 159 | 141 | 12.77% | |
| Assist LEA | 7 | 11 | 11 | 9 | 14 | 19 | 17 | 23 | 6 | 11 | 16 | 144 | 136 | 5.88% | |
| Assist Motorist | 44 | 48 | 21 | 19 | 19 | 22 | 27 | 20 | 20 | 24 | 17 | 281 | 285 | -1.40% | |
| Bomb Threat | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | -50.00% | |
| Building Lockout | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 8 | -87.50% | |
| Burglary | 12 | 8 | 11 | 9 | 10 | 10 | 8 | 18 | 14 | 10 | 7 | 117 | 113 | 3.54% | |
| Business/Building Check | 451 | 291 | 268 | 256 | 236 | 176 | 248 | 298 | 292 | 243 | 387 | 3,146 | 2,591 | 21.42% | |
| Call for Police | 53 | 44 | 51 | 51 | 56 | 71 | 70 | 66 | 58 | 51 | 55 | 626 | 679 | -7.81% | |
| Check Well Being | 95 | 102 | 125 | 100 | 105 | 86 | 127 | 123 | 116 | 99 | 78 | 1,156 | 1,254 | -7.81% | |
| Child Abuse | 3 | 4 | 7 | 6 | 2 | 0 | 2 | 1 | 1 | 2 | 0 | 28 | 32 | -12.50% | |
| Child Exploitation/Pornography | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 4 | 3 | 33.33% | |
| Compliance Check | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | #DIV/0! | |
| Confidential Investigation | 0 | 0 | 0 | 3 | 0 | 2 | 0 | 2 | 2 | 2 | 0 | 11 | 2 | 450.00% | |
| Conservation Violation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2 | 2 | 0.00% | |
| Court | 8 | 8 | 17 | 10 | 10 | 12 | 6 | 8 | 9 | 8 | 10 | 106 | 93 | 13.98% | |
| Crossing Guard (Officer coverage) | 0 | 3 | 2 | 3 | 4 | 0 | 0 | 0 | 0 | 1 | 0 | 13 | 29 | -55.17% | |
| CWB 911 Hangup | 58 | 58 | 82 | 69 | 68 | 71 | 97 | 158 | 96 | 79 | 90 | 926 | 1,534 | -39.63% | |
| Death | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 10 | -90.00% | |
| Destruction of Property | 9 | 10 | 7 | 14 | 18 | 17 | 10 | 11 | 8 | 18 | 9 | 131 | 167 | -21.56% | |
| Disturbance-Fireworks | 1 | 0 | 0 | 1 | 0 | 3 | 33 | 2 | 1 | 0 | 1 | 42 | 56 | -25.00% | |
| Disturbance-Liquor | 0 | 0 | 2 | 1 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 6 | 8 | -25.00% | |
| Disturbance-Other | 44 | 48 | 85 | 69 | 76 | 51 | 52 | 64 | 61 | 66 | 47 | 663 | 700 | -5.29% | |
| Domestic Violence | 31 | 36 | 43 | 34 | 33 | 32 | 28 | 43 | 35 | 39 | 46 | 400 | 421 | -4.99% | |
| Driving While Intoxicated | 7 | 4 | 8 | 16 | 14 | 10 | 15 | 7 | 18 | 12 | 12 | 123 | 131 | -6.11% | |
| Drown/Water Rescue | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 0 | 0 | 2 | 0 | 5 | 0 | #DIV/0! | |
| Drug Paraphernalia | 5 | 2 | 6 | 2 | 5 | 4 | 6 | 6 | 4 | 5 | 8 | 53 | 65 | -18.46% | |
| Escort - Bank | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | -50.00% | |
| Escort - Courtesy | 9 | 6 | 8 | 3 | 3 | 9 | 3 | 8 | 4 | 5 | 3 | 61 | 65 | -6.15% | |
| Escort - Funeral | 10 | 10 | 5 | 8 | 7 | 9 | 3 | 7 | 5 | 8 | 8 | 80 | 91 | -12.09% | |
| Ex parte Violation | 1 | 5 | 2 | 4 | 15 | 5 | 10 | 8 | 7 | 5 | 3 | 65 | 55 | 18.18% | |
| Field Interview | 45 | 46 | 64 | 31 | 50 | 52 | 70 | 99 | 96 | 84 | 75 | 712 | 585 | 21.71% | |
| Fight | 2 | 5 | 2 | 4 | 3 | 8 | 9 | 3 | 0 | 2 | 7 | 45 | 34 | 32.35% | |
| Fingerprints | 1 | 0 | 2 | 0 | 0 | 2 | 0 | 2 | 1 | 0 | 0 | 8 | 27 | -70.37% | |
| Follow-up | 115 | 115 | 121 | 119 | 119 | 92 | 124 | 141 | 146 | 136 | 107 | 1,335 | 1,098 | 21.58% | |
| Foot Patrol | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 5 | 1 | 7 | 1 | 600.00% | |
| Forgery-Counterfeiting | 0 | 4 | 2 | 4 | 3 | 2 | 2 | 0 | 3 | 3 | 1 | 24 | 23 | 4.35% | |
| Found Body | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | #DIV/0! | |
| Fraud - Checks/Credit Card | 10 | 14 | 12 | 16 | 26 | 13 | 19 | 21 | 19 | 21 | 16 | 187 | 250 | -25.20% | |
| Harassment | 17 | 16 | 23 | 18 | 23 | 26 | 28 | 22 | 21 | 29 | 13 | 236 | 288 | -18.06% | |
| Identity Theft | 1 | 1 | 3 | 2 | 1 | 0 | 2 | 1 | 0 | 4 | 2 | 17 | 19 | -10.53% | |
| Information Request | 246 | 254 | 310 | 235 | 284 | 261 | 247 | 288 | 202 | 230 | 218 | 2,775 | 3,180 | -12.74% | |
| Intoxicated Person | 4 | 3 | 5 | 2 | 6 | 9 | 3 | 4 | 7 | 6 | 6 | 55 | 50 | 10.00% | |
| Jail Incident | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | #DIV/0! | |
| Juvenile Complaint | 12 | 3 | 10 | 10 | 16 | 5 | 10 | 8 | 14 | 15 | 8 | 111 | 127 | -12.60% | |

| Description | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD | 2024 YTD | % Increase |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|---------------|---------------|---------------|
| Keep the Peace/Standby | 11 | 6 | 13 | 14 | 12 | 16 | 11 | 7 | 14 | 7 | 10 | 121 | 145 | -16.55% | |
| Kidnapping | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 2 | 2 | 2 | 3 | 11 | 4 | 175.00% | |
| Leave without Pay | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 0 | 0 | 2 | 5 | 7 | -28.57% | |
| Liquor Violation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 0.00% | |
| Littering/Dumping | 2 | 1 | 2 | 2 | 3 | 0 | 5 | 5 | 4 | 2 | 3 | 29 | 43 | -32.56% | |
| Loitering | 2 | 5 | 7 | 2 | 6 | 6 | 9 | 8 | 10 | 11 | 12 | 78 | 71 | 9.86% | |
| Lost or Stolen Property | 15 | 7 | 12 | 11 | 9 | 13 | 11 | 9 | 6 | 6 | 6 | 105 | 104 | 0.96% | |
| Loud Noise Complaint | 12 | 20 | 29 | 15 | 32 | 17 | 16 | 23 | 19 | 31 | 22 | 236 | 272 | -13.24% | |
| Malicious Mischief | 0 | 1 | 1 | 1 | 2 | 3 | 3 | 1 | 0 | 3 | 1 | 16 | 20 | -20.00% | |
| Mental Health | 21 | 19 | 35 | 14 | 32 | 21 | 15 | 29 | 30 | 26 | 18 | 260 | 342 | -23.98% | |
| Missing Person | 5 | 2 | 4 | 5 | 5 | 6 | 5 | 7 | 7 | 5 | 5 | 56 | 72 | -22.22% | |
| Murder | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | #DIV/0! | |
| Narcotics Violation | 9 | 5 | 11 | 6 | 12 | 11 | 11 | 19 | 15 | 15 | 11 | 125 | 165 | -24.24% | |
| Notification | 3 | 9 | 2 | 3 | 7 | 4 | 11 | 4 | 5 | 3 | 1 | 52 | 3 | 1633.33% | |
| Open Door | 2 | 4 | 11 | 4 | 5 | 2 | 5 | 7 | 2 | 5 | 4 | 51 | 57 | -10.53% | |
| Overdose | 3 | 7 | 4 | 4 | 3 | 9 | 7 | 7 | 1 | 5 | 1 | 51 | 60 | -15.00% | |
| Paper Service | 22 | 28 | 24 | 28 | 24 | 16 | 28 | 28 | 14 | 14 | 11 | 237 | 225 | 5.33% | |
| Prisoner Transport | 0 | 3 | 3 | 5 | 2 | 6 | 2 | 1 | 2 | 0 | 2 | 26 | 19 | 36.84% | |
| Property Damage-Non Criminal | 1 | 1 | 9 | 3 | 0 | 2 | 1 | 3 | 2 | 4 | 1 | 27 | 20 | 35.00% | |
| Prostitution | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2 | -50.00% | |
| Prowler | 1 | 1 | 2 | 3 | 1 | 2 | 3 | 2 | 3 | 4 | 1 | 23 | 39 | -41.03% | |
| Public Indecency | 0 | 4 | 3 | 1 | 1 | 3 | 2 | 4 | 3 | 3 | 0 | 24 | 18 | 33.33% | |
| Public Relations | 7 | 7 | 23 | 15 | 22 | 12 | 17 | 14 | 31 | 40 | 27 | 215 | 150 | 43.33% | |
| Pursuit | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 2 | 0 | 0 | 0 | 4 | 1 | 300.00% | |
| Rape/Sexual Assault | 1 | 0 | 3 | 1 | 2 | 1 | 1 | 2 | 4 | 1 | 2 | 18 | 15 | 20.00% | |
| Robbery | 0 | 0 | 0 | 2 | 1 | 2 | 0 | 0 | 2 | 0 | 0 | 7 | 4 | 75.00% | |
| Runaway | 6 | 11 | 8 | 9 | 1 | 10 | 7 | 4 | 8 | 6 | 11 | 81 | 88 | -7.95% | |
| Search Warrant | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 2 | 5 | -60.00% | |
| Vacation/Security Check | 5 | 4 | 20 | 3 | 27 | 53 | 24 | 2 | 25 | 7 | 9 | 179 | 249 | -28.11% | |
| Selective Enforcement | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 3 | 5 | 2 | 150.00% | |
| Sewer Alarm | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 0 | #DIV/0! | |
| Sex Offenses | 1 | 7 | 6 | 5 | 2 | 5 | 1 | 2 | 0 | 0 | 3 | 32 | 55 | -41.82% | |
| Shots Fired | 2 | 2 | 7 | 2 | 1 | 4 | 3 | 4 | 4 | 6 | 2 | 37 | 32 | 15.63% | |
| Smoking/Vaping Violation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | -96.77% | |
| Soliciting | 0 | 0 | 1 | 3 | 1 | 1 | 0 | 0 | 1 | 3 | 3 | 13 | 31 | 116.67% | |
| Stabbing or Shooting with Injury | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | -100.00% | |
| Stalking | 1 | 3 | 1 | 1 | 0 | 2 | 3 | 2 | 1 | 1 | 3 | 18 | 15 | -97.25% | |
| Stealing | 39 | 40 | 61 | 58 | 54 | 57 | 61 | 58 | 61 | 73 | 55 | 617 | 654 | 510.89% | |
| Stolen Vehicle | 8 | 5 | 3 | 4 | 8 | 9 | 8 | 8 | 5 | 4 | 4 | 66 | 101 | 6500.00% | |
| Suicide | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | -99.88% | |
| Suspicious Activity | 60 | 42 | 72 | 54 | 72 | 73 | 81 | 80 | 67 | 86 | 67 | 754 | 863 | 7440.00% | |
| Suspicious Package/Item | 1 | 1 | 1 | 0 | 0 | 2 | 0 | 1 | 1 | 1 | 2 | 10 | 10 | #DIV/0! | |
| SWAT Callout | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 | 0 | -97.01% | |
| Tampering | 2 | 6 | 1 | 3 | 3 | 2 | 1 | 3 | 7 | 3 | 2 | 33 | 67 | -79.38% | |
| Telephone Harassment | 8 | 14 | 12 | 13 | 18 | 18 | 19 | 20 | 14 | 15 | 15 | 166 | 160 | 58.10% | |
| Tow Sticker Expired | 4 | 9 | 10 | 11 | 6 | 10 | 5 | 12 | 10 | 16 | 11 | 104 | 105 | -92.71% | |
| Traffic Complaint | 154 | 138 | 194 | 123 | 130 | 184 | 150 | 159 | 172 | 211 | 291 | 1,906 | 1,427 | -44.22% | |
| Traffic Stop | 427 | 208 | 315 | 319 | 319 | 488 | 398 | 341 | 258 | 325 | 364 | 3,762 | 3,417 | 725.00% | |
| Trespassing | 30 | 29 | 42 | 41 | 41 | 35 | 53 | 71 | 62 | 60 | 48 | 512 | 456 | 128.57% | |
| Try to Contact | 29 | 11 | 21 | 9 | 11 | 13 | 14 | 9 | 20 | 20 | 30 | 187 | 224 | -52.30% | |
| Vehicle Identification | 46 | 18 | 41 | 30 | 48 | 25 | 47 | 43 | 27 | 27 | 42 | 394 | 392 | 1973.68% | |
| Vehicle Lockout | 2 | 0 | 1 | 0 | 1 | 2 | 0 | 3 | 2 | 1 | 1 | 13 | 19 | -77.19% | |
| Vehicle Repossession | 8 | 1 | 5 | 6 | 3 | 6 | 4 | 6 | 9 | 1 | 7 | 56 | 57 | 166.67% | |
| Veterinary Call | 0 | 2 | 2 | 3 | 5 | 0 | 5 | 2 | 3 | 0 | 2 | 24 | 21 | -47.83% | |
| Weapons Violation | 1 | 1 | 7 | 3 | 6 | 5 | 4 | 4 | 3 | 1 | 5 | 40 | 46 | #REF! | |
| Totals | 2,591 | 2,170 | 2,803 | 2,361 | 2,562 | 2,596 | 2,703 | 2,912 | 2,582 | 2,688 | 2,752 | 0 | 28,720 | 28,979 | -0.89% |

ANIMAL CONTROL MONTHLY TOTALS

November 2025

ANIMALS IMPOUNDED

| | Canine | Feline | Other | Wildlife | Monthly | 2025 | 2024 |
|----------------------------|------------|------------|----------|------------|-----------|------------|------------|
| | Domestic | | | | Total | YTD Total | YTD Total |
| City of Rolla | 14 | 3 | 0 | 5 | 22 | 386 | 374 |
| Rolla Area | 1 | 0 | 0 | 0 | 1 | 26 | 11 |
| City of Newburg | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Newburg Area | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Edgar Springs Area | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Other Agencies | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| St. James Area | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ft. Leonard Wood | 0 | 0 | 0 | 0 | 0 | 2 | 0 |
| Monthly Total | 15 | 3 | 0 | 5 | 23 | | 0 |
| 2025 YTD Total | 202 | 131 | 0 | 81 | | 414 | |
| 2024 YTD Total | 212 | 52 | 2 | 122 | | | 388 |
| Total Phelps County | 1 | 0 | 0 | 0 | 1 | 15 | 11 |

ANIMAL DISPOSITION

| | Canine | Feline | Other | Wildlife | Monthly | 2025 | 2024 |
|-------------------------|------------|------------|----------|------------|-----------|------------|------------|
| | Domestic | | | | Total | YTD Total | YTD Total |
| Animals Adopted ① | 7 | 6 | 0 | 0 | 13 | 153 | 118 |
| Animals Claimed | 11 | 0 | 0 | 0 | 11 | 84 | 106 |
| Euthanized(ILL/Injured) | 0 | 0 | 0 | 0 | 0 | 5 | 10 |
| Euthanized(Dangerous) | 0 | 0 | 0 | 0 | 0 | 7 | 7 |
| Euthanized(Un-Placed)② | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Deceased on Arrival | 0 | 0 | 0 | 5 | 0 | 55 | 85 |
| Transferred to Rescue ③ | 1 | 1 | 0 | 0 | 2 | 49 | 8 |
| Wildlife Relocated | 0 | 0 | 0 | 0 | 0 | 29 | 49 |
| Other (died at shelter) | 0 | 0 | 0 | 0 | 0 | 23 | 2 |
| Monthly Total | 19 | 7 | 0 | 5 | 26 | | |
| 2025 YTD Total | 191 | 130 | 0 | 82 | | 405 | |
| 2024 YTD Total | 214 | 49 | 2 | 121 | | | 385 |

ADDITIONAL STATISTICS

| | Monthly | 2025 | 2024 |
|------------------------------|---------|-----------|-----------|
| | Total | YTD Total | YTD Total |
| Adoption Rate (① +③)÷(①+②+③) | 100.00% | 100.00% | 100.00% |
| PR Programs | 1 | 5 | 4 |
| Calls for Service | 85 | 1,291 | 990 |
| Written Warnings | 0 | 0 | 0 |
| Citations | 0 | 2 | 5 |

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

| | | | | | |
|---|--|-------------------------------|--|---------------|-----------------------|
| I. COURT INFORMATION | | Municipality: Rolla Municipal | Reporting Period: Nov 1, 2025 - Nov 30, 2025 | | |
| Mailing Address: 901 NORTH ELM, ROLLA, MO 65401 | | | | | |
| Physical Address: 901 NORTH ELM, ROLLA, MO 65401 | | | County: Phelps County | Circuit: 25 | |
| Telephone Number: (573)3648590 | | Fax Number: | | | |
| Prepared by: Relauun Smith | | E-mail Address: | | | |
| Municipal Judge: Brad Neckermann | | | | | |
| II. MONTHLY CASELOAD INFORMATION | | | Alcohol & Drug Related Traffic | Other Traffic | Non-Traffic Ordinance |
| A. Cases (citations/informations) pending at start of month | | | 24 | 805 | 183 |
| B. Cases (citations/informations) filed | | | 2 | 418 | 15 |
| C. Cases (citations/informations) disposed | | | | | |
| 1. jury trial (Springfield, Jefferson County, and St. Louis County only) | | | 0 | 0 | 0 |
| 2. court/bench trial - GUILTY | | | 0 | 0 | 0 |
| 3. court/bench trial - NOT GUILTY | | | 0 | 0 | 0 |
| 4. plea of GUILTY in court | | | 5 | 30 | 14 |
| 5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs) | | | 0 | 233 | 0 |
| 6. dismissed by court | | | 0 | 3 | 0 |
| 7. <i>nolle prosequi</i> | | | 0 | 12 | 2 |
| 8. certified for jury trial (not heard in Municipal Division) | | | 0 | 0 | 0 |
| 9. TOTAL CASE DISPOSITIONS | | | 5 | 278 | 16 |
| D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9] | | | 21 | 945 | 182 |
| E. Trial de Novo and/or appeal applications filed | | | 0 | 0 | 0 |
| III. WARRANT INFORMATION (pre- & post-disposition) | | IV. PARKING TICKETS | | | |
| 1. # Issued during reporting period | | 31 | 1. # Issued during period | | 357 |
| 2. # Served/withdrawn during reporting period | | 44 | <input checked="" type="checkbox"/> Court staff does not process parking tickets | | |
| 3. # Outstanding at end of reporting period | | 828 | | | |

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION

Municipality: Rolla Municipal

Reporting Period: Nov 1, 2025 - Nov 30, 2025

V. DISBURSEMENTS

| | | |
|---|-------------------|--|
| Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation) | | Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees. |
| Fines - Excess Revenue | \$2,913.00 | Court Automation |
| Clerk Fee - Excess Revenue | \$360.00 | Law Enf Arrest-Local |
| Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue | \$11.10 | Total Other Disbursements |
| Bond forfeitures (paid to city) - Excess Revenue | \$0.00 | Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited |
| Total Excess Revenue | \$3,284.10 | Bond Refunds |
| Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation) | | Total Disbursements |
| Fines - Other | \$7,767.00 | \$13,024.60 |
| Clerk Fee - Other | \$406.91 | |
| Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF | \$0.00 | |
| Peace Officer Standards and Training (POST) Commission surcharge | \$63.91 | |
| Crime Victims Compensation (CVC) Fund surcharge - Paid to State | \$455.67 | |
| Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other | \$12.55 | |
| Law Enforcement Training (LET) Fund surcharge | \$130.00 | |
| Domestic Violence Shelter surcharge | \$132.00 | |
| Inmate Prisoner Detainee Security Fund surcharge | \$0.00 | |
| Restitution | \$0.00 | |
| Parking ticket revenue (including penalties) | \$0.00 | |
| Bond forfeitures (paid to city) - Other | \$0.00 | |
| Total Other Revenue | \$8,968.04 | |

Fire Incident Report
Calendar Year 2025

NOVEMBER 2025

| MAJOR INCIDENT TYPE | NOVEMBER 2025 # | NOVEMBER 2024 # | NOVEMBER 2024 # | YTD 2025 # | YTD 2024 # | CHANGE 2024 - 2025 # RESPONDED |
|---|--------------------|--------------------|--------------------|---------------|---------------|-----------------------------------|
| False Alarm & False Call | 28 | 19 | | 311 | 379 | -21.86% |
| Fire | 11 | 7 | | 98 | 73 | 34.25% |
| Good Intent Call | 20 | 24 | | 221 | 287 | -23.00% |
| Hazardous Condition (No Fire) | 6 | 10 | | 120 | 106 | 13.21% |
| Overpressure Rupture, Explosion, Overheat (No Fire) | - | - | | 1 | 1 | 0.00% |
| Rescue & Emergency Medical Service | 68 | 131 | | 1,210 | 1,595 | -24.14% |
| Service Call | 10 | 7 | | 108 | 81 | 33.33% |
| Severe Weather & Natural Disaster | - | 1 | | 17 | 4 | 325.00% |
| Special Incident Type | - | - | | 3 | 4 | -25.00% |
| TOTAL | 143 | 199 | | 2,089 | 2,530 | -17.43% |

REGULAR SESSION – August 26, 2025

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:30 p.m. by Rolla Board of Public Works (RBPW or Board) President, Nick Barrack, presiding. The following were present:

| | |
|----------------|---|
| Board members: | President, Nick Barrack Vice President, Dr. Wm. E. Showalter Secretary, Joe Polizzi Vice Secretary, Fred L. Stone |
| RMU Staff: | General Manager, Rodney P. Bourne, P.E. Finance Manager, Gwen Cresswell Business Manager, Jason Grunloh Engineering Manager, Chad Davis Electric Superintendent, Eric Lonning Water Superintendent, Jason Bell |

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylors.

* * * * *

I. APPROVAL OF MINUTES

Polizzi made a motion, seconded by Showalter, that the minutes of the July 29, 2025 Board meeting Regular and Closed Sessions be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (none)**III. SPECIAL PRESENTATION (none)****IV. STAFF REPORTS****A. FINANCE MANAGER'S REPORT (presented by Cresswell)**

1. The Board received the Statement of Income & Expenses reports for July 2025 (FY25). Cresswell reviewed the reports:
 - July operating income was \$2,939,000 which is approximately \$630,000 more than July of last year. Year-to-date operating income is \$28,415,000 which is approximately \$1,870,000 higher compared to this time last year.
 - Purchased power expenses for July were \$2,302,000. The year-to-date purchased power expenses total \$21,000,000 which reflects an increase of over \$2,156,000 when compared to this time last year.
 - Total operating expenses for July were \$3,702,000 which includes purchased power expenses. Year-to-date operating expenses are \$31,895,000 which is up by approximately \$4,200,000 over last year. The increase primarily stems from higher purchased power expenses but also includes \$1,400,000 in tornado-related expenses.
 - Total year-to-date operating loss is \$3,479,000 representing a \$2,400,000 increase compared to the prior year. The Electric Department shows an operating loss of \$4,100,000 for the year and the Water Department has an operating gain of \$98,000.
 - Other income and expenses brought in \$2,267,000 for the year, resulting in a total net loss of \$1,212,000 for the fiscal year.
2. Cresswell presented RMU's Financial Statement, Statistics Report and the Disbursement Summary (July 2025) for Board approval.

Showalter made a motion, seconded by Stone, that the statistics and financial statement be approved as presented and forwarded to the City of Rolla. Motion passed unanimously.

3. Water Reserves

Cresswell informed the Board of transferring \$500,000 in July from Water Reserves to fund the Nagogami Pressure Zone project. This allocation supports the ongoing infrastructure improvements in the area. RMU is paying the invoices for the project, and funds from ARPA (American Rescue Plan Act) can take several months to receive. Additionally, the university will be invoiced according to the cost-sharing agreement with RMU which will be paid back over time.

4. 710J John Deere Backhoe

In accordance with RMU's Personnel Policies, Cresswell reported that the 710J backhoe experienced an engine failure. Given the specialized nature of the repair, it was designated as a sole-source service. The authorized John Deere dealer in Cuba, McCoy Construction & Forestry, is handling the repairs estimated to be approximately \$23,000.

5. Truck #22 – A72T Bucket Truck

Cresswell reported that Truck #22 experienced motor issues and was sent to Schlottage Diesel in Belle. The initial quote for repairs was under \$5,000 so competitive bids were not solicited. However, once work commenced, additional mechanical issues were discovered resulting in a final cost exceeding the original estimate. In accordance with RMU's Personnel Policies, Cresswell reported the total cost for repairs was approximately \$7,400.

6. U.S. Hourly Peaks

Cresswell communicated that according to the U.S. Energy Information Administration (EIA), the country experienced back-to-back new hourly peak demand records on July 28th and 29th, the highest in U.S. history. During this period, both MISO and SPP operated under conservative protocols but successfully met load requirements by leveraging available resources and imports, albeit at significantly elevated prices.

MoPEP reported that market prices on these peak days were approximately double the average for the rest of the month. The average hourly load rate for July 28-29 was \$75.38, compared to \$41.78 when excluding those two days. MoPEP was a net buyer during this timeframe with approximately 85% of its load hedged. Cresswell reiterated that MoPEP has pre-contracts to purchase power, and did not purchase on the open market which, in turn, should help to keep our cost lower.

B. BUSINESS MANAGER'S REPORT *(presented by Grunloh)*

1. Community Outreach

Grunloh talked about upcoming community events where RMU is participating. RMU will be at the first home High School football game to participate in Rolla Bulldog Pride Night, using the opportunity to engage with the local community and share information about RMU's services and programs.

Public Power Week is the first full week of October. RMU will celebrate with a community cookout held on Wednesday, October 8th from 11:00 -1:00 in the city's lower parking lot. The event is free to the public and hot dogs, hamburgers, chips and drinks are available on a first-come first-serve basis. Grunloh invited Board members to attend.

RMU recently took part in the Missouri S&T "Rolling into Rolla" event which welcomes incoming graduate and international students. We were able to assist newcomers with setting up essential services as new residents in the Rolla area.

2. Retiree Luncheon

RMU hosted a retiree luncheon on August 21st. During the event, management gave a brief presentation highlighting recent events & ongoing initiatives at RMU. There was a great turnout from RMU's retired team members.

3. Peak Alert Update

Grunloh reported that RMU issued what will likely be the final Peak Alert of the summer season on Monday, August 18th. The pool's peak days have occurred on July 23, July 28, July 29 and August 18, all of which aligned with RMU's Peak Alerts.

Grunloh extended thanks to Luke Dolan from MPUA for his valuable support in helping us forecast these peak periods. His assistance has been instrumental in our efforts to manage the Peak Alert Program effectively.

4. MOCA Update

Grunloh gave an update concerning Missouri Ozarks Community Action (MOCA) funding, which has been depleted for the current fiscal year. Many RMU customers depend on MOCA's support through the Low Income Home Energy Assistance Program (LIHEAP) to help cover utility bills. We are encouraging customers who need assistance to check with GRACE and the Salvation Army for support options. The funds for RMU's Helping Hands program are managed and distributed by the GRACE organization. MOCA anticipates new funding will become available on October 1st at the start of the new fiscal year.

C. ENGINEERING MANAGER'S REPORT *(presented by Davis)*

1. Updates on:
 - a. **Development Review Committee Meetings (DRC)**
Davis reported on the DRC meeting that took place on August 19, 2025. Davis summarized the two items on the DRC agenda:
 - Pre-Application meeting regarding potential development at 501 Hwy 72 West & potential vacation of Faulkner Ave and utility easements.
 - ZV25-03: Variance to allow an Off-Premises Sign larger than 192 sq feet at along Hwy 63 at 1207 S. Bishop Ave

- b. **Current RMU projects**
Davis highlighted current work projects listed in the Operation Manager's Report. A complete list with details of all electric, fiber and water projects was included in the Board packet.

Bourne discussed the state mandated Valve Exercising Program requiring certain community public water systems to develop valve and hydrant inspection programs. Bourne reported that Bell had a vendor come to RMU with a trailer equipped with a valve exercising tool to demonstrate how the hydraulic system helps turn water valves with better efficiency and less strain. Bell will attend another demonstration using different brand equipment as a comparison, and then gather quotes to bring to next month's Board meeting for approval.

D. GENERAL MANAGER'S REPORT *(none)*

V. UNFINISHED BUSINESS *(none)*

VI. NEW BUSINESS

- A. **RFB #25-114 White Columns Pump Station – Construction** *(presented by Davis)*
Davis explained that the RFB is for construction of the White Columns Pump Station, the second of two pump stations for the Nagogami Pressure Zone project. Davis presented the summary of bids received from three companies to complete the construction. Cochran and staff recommend accepting the low bid from BuildTec Construction in the amount of \$576,664.50. Polizzi made a motion, seconded by Showalter, to approve the bid from BuildTec Construction for the construction of the White Columns Pump Station for \$576,664.50. Motion passed unanimously. Stone abstained from the vote.

- B. **RFB #25-119 EP02 Cooling System Repairs** *(presented by Davis)*
Davis explained that the generating unit EP02 is one of four generators at the Downtown substation. During quarterly testing in January 2024, a bearing on the shaft of the fan motor failed and caused significant damage. An insurance claim with MIRMA was filed and they have approved proceeding with appropriate repairs. RMU issued a request for bidders that noted some minimum work but the site conditions are such that the RFB allowed bidders to indicate what, if any, work they expected RMU to perform. The request for bids was sent to four vendors with responses received from two. Davis presented the bid tabulation sheet. Staff recommends approving CSE Enterprises, LLC to commence the identified repairs needed. Stone made a motion, seconded by Showalter, to approve the bid of \$84,600.00 from CSE Enterprises, LLC for repairs to the EP02 generating unit. Motion passed unanimously. Barrack abstained from the vote.

- C. **NPZ Water Main Construction – Kelpe Change Order** *(presented by Davis)*
Kelpe Contracting, Inc. has completed construction of the water mains in the Nagogami Pressure Zone. Davis presented Change Order #2 with the itemized costs deducting a total of \$132,959.49 from the contracted amount.

Additionally, Davis explained that RMU and Kelpe discussed the potential for RMU to purchase excess items from Kelpe to be used by RMU for other projects. RMU reviewed the pricing provided by Kelpe and determined it is consistent with the price that RMU would pay to purchase directly from a supplier. The best way for RMU to process this transaction is to deduct these materials from the contract with Kelpe and pay Kelpe directly for the purchase. RMU staff recommends the approval of a sole source purchase from Kelpe Contracting for \$103,001.65.

Showalter made a motion, seconded by Polizzi, to approve Change Order #2 with Kelpe Contracting for a reduction of \$132,959.49 and approve a sole source purchase of \$103,001.65 from Kelpe Contracting for materials. Motion passed unanimously. Stone abstained from voting.

- D. **Service Center Expansion Change Order** *(presented by Cresswell)*
Cresswell explained that Archimages, the architectural firm leading the expansion of the service department, handled additional responsibilities that extended beyond the original scope of work. The additional services

Included: 1) evaluation of geothermal mechanical system options 2) development of phased bid packages to streamline construction 3) design and engineering a retaining wall on the north side of the building, and 4) integration of access control and surveillance camera systems. Originally proposed at a cost of \$114,850.00, the fee was renegotiated and reduced to \$61,950.00. Showalter made a motion, seconded by Stone, to approve the revised agreement with Archimedes with additional fees of \$61,950.00. Motion passed unanimously.

E. General Manager Recruitment Firm *(presented by Bourne)*
Barrack and Stone completed interviews with the three recruitment firms to handle the search process for the next General Manager. Following Board discussion and consultation with the City Mayor, who recently worked with Everstrive Solutions during the search for a City Administrator, the Board recommends proceeding with Everstrive Solutions. Polizzi made a motion, seconded by Showalter, to proceed with Everstrive Solutions for the recruitment process and authorized General Manager Bourne to negotiate and finalize the contract in accordance with their proposal for services with Everstrive in the amount of \$31,650.00. Motion passed unanimously.

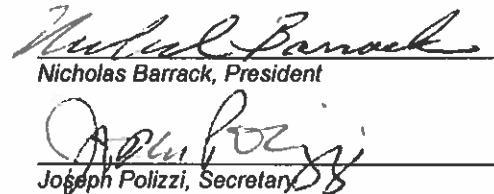
Discussion ensued regarding the recruitment to establish an interview committee of Barrack, Stone, Mayor Magdits, RMU's attorney Carolyn Buschjost, and one City Council member.

F. FY26 Payroll Recommendations *(presented by Cresswell)*
Cresswell reported that following a comprehensive review of current compensation benchmarks and internal salary structures, staff recommends implementing both merit-based and market-driven pay adjustments for FY2026. The total impact on the budget for these increases would be \$85,000, which is approximately 2.0% of payroll for merit increases and 0.1% for market adjustments. Cresswell noted that these figures are already reflected in the FY2026 budget. Polizzi made a motion, seconded by Stone, to approve the payroll recommendations for FY2026 as presented, effective September 25, 2025. Motion passed unanimously.

VII. **CLOSED SESSION** *(none)*

VIII. **ADJOURNMENT**

With no further business to discuss, Showalter made a motion, seconded by Stone, to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 5:26 p.m.



Nicholas Barrack
Nicholas Barrack, President

Joseph Polizzi
Joseph Polizzi, Secretary

The Board's next meeting is scheduled for Tuesday, September 30, 2025 at 4:30 p.m.

REGULAR SESSION – September 30, 2025

~ *Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m.* ~

The meeting was called to order at 4:30 p.m. by Rolla Board of Public Works (RBPW or Board) President, Nick Barrack, presiding. The following were present:

| | |
|----------------|---|
| Board members: | President, Nick Barrack Vice President, Dr. Wm. E. Showalter Secretary, Joe Polizzi Vice Secretary, Fred L. Stone |
| RMU Staff: | General Manager, Rodney P. Bourne, P.E. Engineering Manager, Chad Davis Electric Superintendent, Eric Lonning Water Superintendent, Jason Bell |

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Sayors.

* * * * *

I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Polizzi, that the minutes of the August 26, 2025 Board meeting Regular Session be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (none)**III. SPECIAL PRESENTATION (none)****IV. STAFF REPORTS****A. FINANCE MANAGER'S REPORT (presented by Bourne)**

1. The Board received the Statement of Income & Expenses reports for August 2025 (FY25). Bourne reviewed the reports:
 - August operating income was \$3,154,000 which is approximately \$230,000 more than August of last year. Year-to-date operating income is \$31,570,000 which is approximately \$2,103,000 higher compared to this time last year.
 - Purchased power expenses for August were \$1,974,000. The year-to-date purchased power expenses total \$23,000,000 which reflects an increase of over \$2,145,000 when compared to this time last year.
 - Total operating expenses for August were \$2,837,000 which includes purchased power expenses. Year-to-date operating expenses are \$34,732,000 which is up by approximately \$4,200,000 over last year. The increase primarily stems from higher purchased power expenses but also includes \$1,400,000 in tornado-related expenses. Bourne noted that we have submitted all documentation to FEMA. Due to the lengthy process, it may be a year to actually receive those funds.
 - Total year-to-date operating loss is \$3,162,000 representing a \$2,150,000 increase compared to the prior year. The Electric Department shows an operating loss of \$4,056,000 for the year and the Water Department has an operating gain of \$195,000.
 - Other income and expenses brought in \$456,000 for the month which includes \$330,000 of ARPA grant funds for the Nagogami Pressure Zone. This results in a total net loss of \$439,265 for the fiscal year.
2. Bourne presented RMU's Financial Statement, Statistics Report and the Disbursement Summary (August 2025) for Board approval.

Stone made a motion, seconded by Showalter, that the statistics and financial statement be approved as presented and forwarded to the City of Rolla. Motion passed unanimously.

B. BUSINESS MANAGER'S REPORT*(presented by Bourne)***1. Public Power Week**

Bourne spotlighted Public Power Week, which is recognized the first full week of October. For the past ten years, RMU has hosted an annual cookout celebration to invite the public to engage with their community-owned utility. The event will be held Wednesday, October 8th from 11:00 – 1:00 in the City's lower parking lot under the blue awning. We will be grilling hotdogs and hamburgers, served with chips, cookies and drinks. Bourne invited Board members to attend. Bourne mentioned that customers can complete a word search to enter to win a utility credit voucher. Three winners will be randomly drawn for a \$50, \$150, and \$250 utility credit. Grunloh will be on KTTR 99.7 Morning Mayors radio program the morning of October 8th to discuss Public Power Week and the cookout event.

C. ENGINEERING MANAGER'S REPORT*(presented by Davis)***1. Update on RMU projects**

Davis explained that the entire packet of information for Development Review Committee (DRC) meetings will no longer be included in Board packets. Any projects on the DRC agenda pertaining to RMU will be incorporated into the monthly Operations Report.

Davis highlighted current work projects found in the Operations Report which include:

- The Highlands Subdivision – the new residential development on Hwy 72 South
- Phelps Health – new Emergency Department
- Rustic Lakes RV Camping
- Nagogami Pressure Zone Project
- Hillview Drive

A complete list with details of all electric, fiber and water projects was included in the Board packet.

D. GENERAL MANAGER'S REPORT**1. Service Department Building Update**

Bourne announced that as of September 26, the Service Department expansion project is out for bid. Direct solicitation has been made with seventeen different contractors. A pre-bid meeting is scheduled for October 8, 2025 at 2:00 p.m. with bids due November 6, 2025. Bids should be presented for action at November's Board meeting.

2. Water Cost of Service Study

Bourne approved a proposal with Toth & Associates for a Water Cost-of-Service Study. This is a requirement of the Nagogami Pressure Zone joint project agreement with MS&T. The estimated cost is \$15,000 and we should have results in the spring of 2026. An Electric Cost-of-Service Study will follow and the cost component should be similar.

V. UNFINISHED BUSINESS *(none)***VI. NEW BUSINESS****A. RFB #25-120 Water Materials** *(presented by Bell)*

Bell presented the bids for a standard order of water materials including PVC pipe, valves and fittings. Bids were requested from four companies with three responding. Staff recommend approval to purchase \$182,587.90 in water materials from Water & Sewer Supply which was the lowest of the three bids. Stone made a motion, seconded by Showalter, to approve the bid of \$182,587.90 for water materials from Water & Sewer Supply. Motion passed unanimously.

Bourne discussed with the Board current government regulations which mandate using lead-free brass for installations and repairs involving public water systems. Bourne highlighted some of the challenges they face with the newer standard, explaining the impact this change to lead-free has on water systems and future problems that may arise.

B. RFB #25-121 Fire Hydrants *(presented by Bell)*

Bids were requested and received from four companies for thirty fire hydrants (six 2-way fire hydrants and 24 three-way hydrants). Bell reviewed the bids with the Board. Staff recommend approving the lowest bid of \$82,950 submitted by Core & Main. Polizzi made a motion, seconded by Showalter, to approve the purchase for fire hydrants from Core & Main for \$82,950. Motion passed unanimously.

C. RFB #25-123 Forklift *(presented by Lonning)*

Lonning explained that staff is seeking approval to purchase a Toyota forklift featuring a 6,000-pound lifting capacity, propane engine, and pneumatic tires. The purchase is a budgeted item, allotted for \$50,000, in the 2026 Fiscal Year budget. Lonning presented the bids submitted for the purchase, with the low bid of \$47,908.27 coming from Forklifts of Central Missouri. Showalter made a motion, seconded by Polizzi, to

approve the purchase of the Toyota forklift in the amount of \$47,908.27 from Forklifts of Central Missouri. Motion passed unanimously.

D. RFB #25-124 Valve Exercising Trailer *(presented by Bell)*

Bell discussed the new state-mandated requirement to inspect, maintain, operate (with documentation) all water valves in our system over a 10-year time frame. Davis has completed a Valve and Hydrant Inspection Program document for this purpose. After seeing several exercising equipment demonstrations, quotes were requested from three companies. Following cost comparisons, staff recommend the purchase of a valve exercising trailer from Key Equipment & Supply for \$76,506.59. This purchase was allotted \$80,000 in the 2026 Fiscal Year budget. Stone made a motion, seconded by Showalter, to approve the purchase of a valve exercising trailer for \$76,506.59 from Key Equipment & Supply. Motion passed unanimously.

E. Backyard Digger Derrick *(presented by Lonning)*

Lonning explained that during the March tornado restoration efforts, RMU rented a 2021 Altec backyard digger/derrick unit after our 2012 SDP model experienced mechanical failure. Operators were highly impressed with the Altec's performance, citing superior functionality and stability. Notably, the Altec model offers an additional 1,000 lbs of lifting capacity compared to the SDP. The cost of a new Altec DB41B unit is currently \$275,000. The proposed purchase price for the 2021 Altec unit is \$144,000 with a rental credit of \$15,750 resulting in a price of \$128,250. Although this purchase is not included in the current fiscal year's budget, staff consider it a higher priority than other equipment currently allocated in the Capital budget Account #4396. If approved, RMU will reallocate funds to ensure total expenditures remain within the approved budget.

Additionally, following observations during a mutual aid event, the City of Waynesville expressed interest in purchasing the 2012 SDP digger/derrick unit should RMU choose to dispose of it. After reviewing comparable used SDP units of similar age, usage hours, and features, Waynesville has provided a verbal commitment to purchase the unit for \$60,000, which aligns with current market value. Staff also consulted the rental company regarding a trade-in but was advised that a private sale would yield a better financial return. While RMU typically follows its Disposal of Assets policy by soliciting bids or publicly listing equipment for sale, staff believes this transaction represents a fair and mutually beneficial opportunity for both RMU and Waynesville. Staff are prepared to pursue additional bids if the Board prefers.

Following Board discussion, Polizzi made a motion, seconded by Showalter, to proceed with the purchase of the 2021 Altec digger/derrick unit for \$128,250 and additionally approve the sale of the 2012 SDP unit to the City of Waynesville for \$60,000. Motion passed unanimously.

Showalter made a motion, seconded by Polizzi, that the Board proceed to Closed Session to discuss Personnel under RSMo (Supp. 1997) Section 610.021 (3). Roll call vote was taken 5:05 p.m. Votes: Showalter, yes; Stone, yes; Polizzi, yes; Barrack, yes

VII. **CLOSED SESSION**

A. Personnel under RSMo Section 610.021 (3)

Polizzi made a motion, seconded by Showalter, that the meeting return to Regular Session. Roll call vote was taken at 5:35 p.m. Votes: Showalter, yes; Stone, yes; Polizzi, yes; Barrack, yes.

In open session, Bourne announced the Board discussed personnel matters with action taken.

VIII. **ADJOURNMENT**

With no further business to discuss, Polizzi made a motion, seconded by Showalter, to adjourn. Motion passed unanimously. The meeting adjourned at 5:36 p.m.


Nicholas Barrack, President


Joseph Polizzi, Secretary

The Board's next meeting is scheduled for Tuesday, October 28, 2025 at 4:30 p.m.

REGULAR SESSION – October 28, 2025

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:38 p.m. by Rolla Board of Public Works (RBPW or Board) President, Nick Barrack, presiding. The following were present:

| | |
|----------------|---|
| Board members: | President, Nick Barrack Vice President, Dr. Wm. E. Showalter Secretary, Joe Polizzi Vice Secretary, Fred L. Stone |
| RMU Staff: | General Manager, Rodney P. Bourne, P.E. Finance Manager, Gwen Cresswell Business Manager, Jason Grunloh Engineering Manager, Chad Davis Electric Superintendent, Eric Lonning Water Superintendent, Jason Bell |

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylor.

* * * * *

I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Polizzi, that the minutes of the September 30, 2025 Board meeting Regular Session and Closed Session be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (none)**III. SPECIAL PRESENTATION**

Bourne introduced Keith Riesberg, who is taking over John Butz's position as the City Administrator for the City of Rolla. Riesberg explained he is visiting the various boards and commissions to introduce himself and thank members for their service recognizing their vital role within the City's governance and operations. Riesberg answered questions from the Board and attended the remainder of the RBPW meeting.

IV. STAFF REPORTS**A. FINANCE MANAGER'S REPORT (presented by Cresswell)**

1. The Board received the Statement of Income & Expenses reports for September 2025 (FY25). Cresswell reviewed the reports noting that the FY2025 financial statements are being presented *prior to audit*:

- Operating income for the fiscal year (FY25) was \$34,386,000, reflecting an increase of approximately \$2.3 million over FY2024 and aligning closely with the budgeted revenue target.
- Purchased power expenses for FY25 total \$25,100,000 representing an increase of roughly \$2.4 million compared to the prior year and exceeding the budget by approximately \$1.5 million. This variance is primarily driven by a higher volume of energy purchased ~ 7.5 million additional kWh through August 2025 compared to the same period in 2024 – and an increase in the average cost per megawatt-hour (MWh) of \$4.70. See the comparison below:

| | KWH PURCHASED | | ALL IN COST* | |
|-----|---------------|-------------|---------------|--------|
| | FY2025 | FY2024 | FY2025 | FY2024 |
| YTD | 326,519,000 | 319,024,000 | YTD thru July | 75.12 |
| | | | | 70.42 |

*Does not include local transmission and true ups beyond 30 days

- Total operating expenses for FY2025 were \$38,700,000, an increase of approximately \$5.8 million compared to the prior fiscal year. This rise is primarily attributed to higher wholesale power costs and extraordinary expenses related to the March tornado. As a result, we recorded a total operating loss of \$4,359,000 for the year. The Electric department reported an operating loss of \$5,300,000, while the Water department is showing an operating gain of \$257,000.

- After accounting for other income – primarily from interest on funds and grant funding, we concluded the year, prior to audit, with an overall net loss of \$1,500,000.

2. Crewsowell presented RMU's Financial Statement, Statistics Report and the Disbursement Summary (September 2025) for Board approval.

Polizzi made a motion, seconded by Stone, that the statistics and financial statement be approved as presented and forwarded to the City of Rolla. Motion passed unanimously.

3. Service Center Expansion Project Update

Cresswell reported that bid requests have been issued to contractors for both the Service Center Building Expansion and the construction of a retaining wall on the building's north side. A mandatory pre-bid meeting was held with strong participation, approximately ten general contractors were in attendance. Bid submissions are due on November 6th for the Building Expansion and November 13th for the retaining wall. Tentatively, the results of both bids will be presented to the Board at the November Board meeting.

4. Audit Update

Cresswell announced that auditors have started on the FY2024 budget. Cresswell was able to work through and reconcile the FY2024 accounting records with a representative from our software provider. Following the reconciliation, the necessary documentation was uploaded to the auditor, officially initiating the FY2024 audit process. The audit for FY2025 is anticipated to begin once the FY2024 audit is complete.

B. BUSINESS MANAGER'S REPORT *(presented by Grunloh)*

1. Cold Weather Rule

Grunloh informed the Board that as part of Missouri Senate Bill 4, which was signed into law on April 9, 2025, the Cold Weather Rule has been updated for the Public Service Commission (PSC). Under the new provisions, utilities must now reference a 72-hour weather forecast and confirm that temperatures will remain above 32°F during that period before proceeding with any service disconnections.

Historically, RMU has aligned our Cold Weather Rule with the PSC's standards. While the PSC has not yet finalized its updated requirements, a public hearing is scheduled for early November to gather input before finalizing the rule.

In anticipation of these changes, proposed updates to RMU's Rules and Regulations will be presented next month. However, in good faith and in alignment with the intent of the new legislation, the revised Cold Weather Rule will be voluntarily implemented by RMU beginning November 1.

2. Safety Awards Banquet

Grunloh reminded the Board that the Annual Safety Awards Banquet is scheduled to begin at 6:00 p.m. Friday November 7 at the Diamond Event Center. Board members and a guest are invited to attend.

C. ENGINEERING MANAGER'S REPORT *(presented by Davis)*

1. Update on RMU projects

Davis highlighted current work projects found in the Operations Report which include:

- Installation of new roadway lighting along Pine Street from 12th Street to Bishop Avenue as part of the City of Rolla Street Project.
- Phelps Health – new Emergency Department. RMU has been working on system modifications.
- Hartmann (3701 Hypoint Blvd) – Expansion and addition of a new electric fire pump which connects with RMU's electric system.
- Recently completed replacement of water main on Hillview Drive
- Nagogami Pressure Zone Project – The construction of the Nagogami Pump Station is complete and is now in operation. Water pressure was increased slowly (5 psi/day) & output is being monitored with some fine tuning to be expected following testing. RMU has not yet received any requests for pressure reducing valves, but the program will be open for one year.
- Bourne discussed doing water main replacement in conjunction with the city's sidewalk work that will be starting on the north side of town.

A complete list with details of all electric, fiber and water projects was included in the Board packet.

D. **GENERAL MANAGER'S REPORT** *(presented by Bourne)*

1. **MPUA/MJMEUC/MoPEP Update**

Bourne touched on key points which were highlighted within the MPUA Markets Report which was included in Board packets. MpuA Board meetings were held in early October as a component of the MpuA Annual Conference. Significantly, natural gas prices have increased significantly over last July. We are generally seeing higher prices across our portfolio.

Initial feedback from the Integrated Resource Plan (IRP) indicated winter shortfall beginning in 2032/33. An updated report given earlier today pushes that date to 2040/41. Around that same time frame, summer shortfalls are anticipated. These are assuming no significant changes to our overall loads or generation mixes.

MoPEP as a pool, has greater price stability than the other two Missouri Power Pools mainly due to our resource diversity that we have developed over the last 20 years. Having a mix of fuel types help to stabilize rising costs. While IRP models anticipate a 7% price increase, other pools may experience a 36% increase.

V. **UNFINISHED BUSINESS** *(none)*

VI. **NEW BUSINESS**

A. **RFB #26-100 Generator Relay Testing** *(presented by Davis)*

Davis explained that MIRMA's Loss Control Program recommends the testing of relays and breakers installed at large, stationary generators every five years. Staff has requested bids from vendors to complete this testing by the end of 2025. Requests for proposals were sent to six vendors with responses received from three. A bid tab was included in Board packets. RMU staff recommends the approval of the proposal from Electric Reliability Services for \$38,859.00. Showalter made a motion, seconded by Stone, to approve the bid of \$38,859 for generator testing from Electric Reliability Services. Motion passed unanimously.

B. **Insurance Renewal & Rates** *(presented by Cresswell)*

Cresswell reported that as of the end of September, our health insurance plan with Consociate is operating at 108% of the allocated budget, while the dental plan has reached 159% of budget. This indicates a need for financial adjustments. To address this, staff recommend an increase in premium rates. This adjustment will result in a corresponding rise in employee contributions beginning January 1, 2026. See below for the proposed rate changes.

| Health | 2025 | | | 2026 | | | |
|---------------|------------|------------|------------------|--------|-------------|------------------|--------|
| | Enrollment | Rate | EE Contributions | EE% | Rate | EE Contributions | EE% |
| Employee | 29 | \$853.85 | \$65.00 | 7% | \$999.99 | \$75.03 | 7% |
| EE + SP | 5 | \$1,544.40 | \$169.00 | 11% | \$1,737.45 | \$159.00 | 10% |
| EE + Ctr (10) | 14 | \$1,764.94 | \$164.00 | 11% | \$1,965.16 | \$160.00 | 11% |
| Family | 7 | \$2,352.32 | \$145.00 | 10% | \$2,545.73 | \$140.00 | 10% |
| | 55 | \$886.012 | \$178.692 | 10.61% | \$1,000.015 | \$190.218 | 10.67% |

| Dental | 2025 | | | 2026 | | |
|---------------|------------|----------|-------------|----------|-------------|--------|
| | Enrollment | Rate | EE Increase | Rate | EE Increase | EE % |
| Employee | 29 | \$31.15 | \$18.94 | \$40.17 | \$10.17 | 10.17% |
| EE + SP | 5 | \$57.62 | \$20.03 | \$68.27 | \$16.27 | 16.27% |
| EE + Ctr (10) | 14 | \$66.97 | \$33.71 | \$86.61 | \$16.61 | 16.61% |
| Family | 7 | \$85.65 | \$107.06 | \$106.78 | \$26.78 | 26.78% |
| | 55 | \$327.43 | \$149.939 | | | |

Showalter made a motion, seconded by Polizzi, to approve the proposed health insurance rate changes, effective January 1, 2026. Motion passed unanimously.

VII. **CLOSED SESSION** *(none)*

VIII. **ADJOURNMENT**

With no further business to discuss, Polizzi made a motion, seconded by Showalter, to adjourn. Motion passed unanimously. The meeting adjourned at 5:10 p.m.

Nicholas Barrack, President

Joseph Polizzi, Secretary

The Board's next meeting is scheduled for Tuesday, December 2, 2025 at 2:30 p.m.

REGULAR SESSION – November 19, 2025

~ Meeting was held in the Conference Room at RMU's Business Office at 3:30 p.m. ~

The meeting was called to order at 3:45 p.m. by Rolla Board of Public Works (RBPW or Board) President, Nick Barrack, presiding. The following were present:

Board members: President, Nick Barrack
Vice President, Dr. Wm. E. Showalter
Secretary, Joe Polizzi
Vice Secretary, Fred L. Stone

RMU Staff: General Manager, Rodney P. Bourne, P.E.
Finance Manager, Gwen Cresswell (Open Session only)
Business Manager, Jason Grunloh (via teleconference - Open Session only)
Engineering Manager, Chad Davis, P.E. (Open Session only)
Electric Superintendent, Eric Lonning (Open Session only)
Water Superintendent, Jason Bell (Open Session only)

Guests: Meredith Hauck, Everstrive Solutions (Closed Session only)
Stacey Cowan, OMNI Human Resource Solutions (Closed Session only)

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylors.

* * * *

Polizzi made a motion, seconded by Stone, that the Board proceed to Closed Session to discuss Personnel under RSMo (Supp. 1997) Section 610.021 (3). Roll call vote was taken 3:46 p.m. Votes: Showalter, yes; Stone, yes; Polizzi, yes; Barrack, yes

I. CLOSED SESSION

A. Personnel under RSMo Section 610.021 (3)

Showalter made a motion, seconded by Stone, that the meeting return to Regular Session. Roll call vote was taken at 4:25 p.m. Votes: Showalter, yes; Stone, yes; Polizzi, yes; Barrack, yes.

Bourne announced the Board discussed personnel matters in closed session with no action taken.

II. OPEN SESSION

Barrack left the meeting at 4:33 p.m.

A. **SHARP ROAD PROPERTY RFB**

Bourne advised that RMU has a long-term plan to consolidate the diesel generators onto 2-4 locations with fuel storage. As units are relocated, staff plan to upgrade controls & breakers. The City currently has an Request For Proposals (RFP) for the former public works yard. A portion of this site would be suitable for 13 units. Bourne plans to respond to the RFP expressing interest in the property and be considered in the final transaction.

B. **LEASE ON FORMER AMBULANCE BUILDING**

Bourne stated he is finalizing a lease of the former ambulance building to serve as temporary service location during the RMU Service Department remodel project.

C. **GTC Sitenwork Invoice**

Cresswell updated the Board regarding a recent payment made to GTC Sitenwork for conduit installation at the Highlands subdivision and fraudulent activity concerning this payment. Additional training is being provided for office staff to prevent any future occurrences.

D. Service Center Building Expansion

The Board held an informal discussion of the two low bidders for the Service Department expansion. The Board reviewed references of both bidders. Bourne & Cresswell will contact additional references for the low bidders for review at the December 2nd Board meeting.

VIII. ADJOURNMENT

With no further business to discuss, Polizzi made a motion, seconded by Showalter, to adjourn. Motion passed unanimously. The meeting adjourned at 4:48 p.m.

Nicholas Barrack, President

Joseph Polizzi, Secretary

The Board's next meeting is scheduled for Tuesday, December 2, 2025 at 2:30 p.m.



CITY COUNCIL AGENDA

DEPARTMENT: Community Development

ACTION REQUESTED: Approval of final reading

SUBJECT: Administrative Warrants – establishing City Code provisions

PREPARED BY: Keith Riesberg, City Administrator

ATTACHMENTS: Proposed ordinance – redline & clean version

(CASE/PROJECT #)

MEETING DATE: January 5, 2026

Overview: New language added to the staff memo is shown in red.

The proposed ordinance would add sections to the City Code that will enable City employees to obtain an administrative search warrant to affirm a violation of City Code and to take actions to abate the identified nuisance. City Council members requested the ordinance for establishing an administrative warrant process be brought forward for their consideration. The Council reviewed the proposed ordinance at the November 17, 2025 Council meeting, with requested modifications to the proposed ordinance. The ordinance with the requested changes was submitted to the City Council prior to the December 1 meeting. The ordinance as presented outlines the process that must be followed by the City to receive and execute an administrative warrant. For consideration at final reading, a red-line copy of the ordinance is presented in the packet along with a clean version of the ordinance. The revised ordinance removes the City Council from any approval process. The revised ordinance also adds language to strengthen the understanding that the administrative search warrant is for entering onto properties and not for entering structures.

Background information:

In 2024 the City Council considered an ordinance to amend City Code for establishing an administrative search warrant process. The ordinance was not adopted at that time. In November of this year, the City Council requested the ordinance be brought back for the Council's discussion and consideration. The ordinance was again presented to the Council at the November 17, 2025 meeting. At that meeting the Council requested some additional edits and clarifications to the ordinance. Those edits were made and sent to the Council for review. All edits as requested have been incorporated into the ordinance draft presented for consideration at the December 15, 2025 meeting.

The administrative search warrant process allows the City staff to seek a written order from the Rolla municipal judge to access a property for the purpose of documenting a violation of the City' codes. The ordinance also may grant the City staff permission to take actions to abate the nuisances on a private property. The sections of City Code to be established with this ordinance outline the process that must be followed for City staff to receive an administrative search warrant. It is important to note that the

City staff can only request an administrative search warrant. The warrant application will be reviewed by the Rolla municipal judge, who will make the decision whether or not to grant the warrant.

Having the ability to pursue an administrative search warrant provides the City staff an additional tool to address nuisance violations when other legal actions are unable to resolve the issue. An example of this has been recently seen on a property on Vienna Street where a collection of trash and debris continues to detrimentally affect surrounding properties. The City has attempted to correct this issue by citing the property owner into municipal court. If the City had an administrative search warrant process, the City staff could request a warrant to take actions to abate the nuisance posed by the trash and debris at the subject property.

The process for securing an administrative search warrant is spelled out in detail within the sections of City Code to be adopted with the proposed ordinance. As noted in Section 28-14 (A), the application for an administrative search warrant is to enter upon the exterior of any property. ~~Any application for an administrative search warrant requesting entry into a structure must be authorized by the City Council.~~ The process for obtaining and executing these warrants is outlined in detail within the sections of City Code to be adopted by this ordinance.

~~Following discussion by the City Council at first reading of the ordinance, the language involving the City Council authorizing an application was removed. The City Attorney has added further clarifications to ensure clarity that the approval of an administrative search warrant is limited to entering onto a property and does not contemplate going into any structure.~~

Fiscal considerations: The adopted FY 26 budget has funds allocated in line item 01/5-079-331.00 for nuisance abatement work and other contractual obligations. This line items contains \$30,000 – only a portion of which would be available for nuisance abatement work. The City may attempt to recover expenses associated with nuisance abatement work by placing a lien against the property containing the violation.

Recommendation: Staff recommends the adoption of the Ordinance amending City Code to establish an administrative search warrant process.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 28 OF THE CODE OF ORDINANCES OF THE CITY OF ROLLA, MISSOURI, FOR THE PURPOSE OF UPDATING THE ADMINISTRATIVE SEARCH WARRANT PROCESS.

WHEREAS, the City has determined that it is in the best interest of the City and its residents, to update its current Code by amending various sections of Chapter 28, Article II.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION ONE: That Chapter 28 of the City Code is hereby amended by adding five new sections, to read as follows:

Section 28-13: Administrative Search Warrant, Defined – Who May Execute.

- A. An administrative search warrant is a written order of the judge of the City of Rolla Municipal Division of the Circuit Court of Phelps County, Missouri, commanding the search or inspection of any property, place or thing, and the seizure, photographing, copying or recording of property or physical conditions found thereon to determine or prove the existence of violations of specific provisions contained within the Code, to permit abatement of nuisances, and enforcement of violations of said Code provisions and the International Property Maintenance Code, as adopted.
- B. The Judge of the City Municipal division of the County Circuit Court having original and exclusive jurisdiction to determine violations against the ordinances of municipality may issue an administrative search warrant when:
 1. The property or place to be searched or inspected or the thing to be seized is located within the City at the time of the making of the application.
- C. Any such warrant shall be directed to the Chief of Police or any other Police Officer, Code Enforcement Officer or Building Inspector of the City (with consent of the Community Development Director), and shall be executed by authorized City personnel within the City limits within ten calendar days of issuance and not elsewhere.

Section 28-14: Who May Apply For Warrant – Contents of Application.

- A. Any Police Officer, Code Enforcement Officer, prosecuting attorney or any other attorney of the City may make application to the Municipal Judge for the issuance of an administrative search warrant to enter upon the exterior of any property. ~~City Council shall authorize the application of an administrative search warrant within a building or structure.~~
- B. The application shall:

1. Be in writing;
2. State the time and date of the making of the application;
3. Identify the property or places to be entered onto, searched, inspected or seized in sufficient detail and particularity that the Police Officer, Code Enforcement Officer, or other authorized person executing the warrant can readily ascertain it, and state that the property is within the corporate limits of Rolla;
4. Identify the City Code violation in sufficient detail and particularity that the Police Officer, Code enforcement Officer, or other authorized person executing the warrant can readily ascertain it;
5. State that the owner or occupant of the property or places to be entered onto, searched, inspected or seized has been requested by an appropriate officer of the city to allow such action. The application shall additionally state either that the owner or occupant has been contacted and refused consent for the search or state that no contact has been made with owner or occupant despite reasonable efforts. The warrant shall state the date of successful contact with refusal or state the date upon which the owner or occupant was called on the telephone, the date the property was visited, and the date a notice mailed. If the owner or occupant does not respond to the telephone call, visit, or letter, such efforts shall be sufficient to satisfy the reasonable effort standard above.
6. State facts sufficient to show probable cause for the issuance of a search warrant, as provided in this Chapter, to:
 - i. Search or inspect for violations of an ordinance or code section specified in the application; or
 - ii. Show that entry onto or seizure of property is authorized and necessary to enforce an ordinance or code section specified in the application and that any required due process has been afforded prior to the entry or seizure.
7. Be verified by the signed oath or affirmation of the application; and
8. Be filed in the municipal court. The application and related documents may be submitted electronically.

C. The application may be supplemented, in writing, as necessary to assist the Municipal Judge in determining whether there is probable cause for the issuance of a search warrant and in filling out any deficiencies in the description of the property or place to be searched or in the Code violation(s) on the property. Oral testimony shall not be considered.

Section 28-15: Hearing and Procedure.

- A. The Municipal Judge shall hold a non-adversary ex-parte hearing to determine whether probable cause exists to inspect or search for violations of any City ordinance or Code section, or to enforce any such ordinance or Code section, including the abatement of violations and the seizure of property related thereto.
- B. The Municipal Judge shall determine whether the action to be taken by the City is reasonable in light of the facts stated. The Municipal Judge shall consider the goals of the ordinance or Code section sought to be enforced and such other factors as may be appropriate, including but not limited to, the physical condition of the specified property, the age and nature of the property, the condition of the area in which the property is located, the known violation of any relevant City ordinance or Code section and the passage of time since the property's last inspection. The standard for issuing a warrant need not be limited to actual knowledge of an existing violation of a City ordinance or Code section.
- C. If it appears from the application and any supporting affidavit that there is probable cause to inspect or search for violations of any City ordinance or Code section, or to enforce any such ordinance or Code section, a search warrant shall immediately be issued.
- D. The warrant shall issue in the form of an original and two (2) copies, and the application, any supporting affidavit and copy of the warrant as issued shall be retained in the records of the Municipal Court.

Section 28-16: Contents of Search Warrant.

- A. The search warrant shall:
 1. Be in writing and in the name of the City of Rolla, Missouri;
 2. Be directed to any police officer, Code enforcement Officer, or Building Inspector in the City of Rolla, Missouri;
 3. State the time and date the warrant was issued;
 4. Identify the property or places to be searched, inspected, or entered upon onto in sufficient detail and particularly that the Police Officer, Code Enforcement Officer, or other authorized person executing the warrant can readily ascertain it;
 5. Identify the Code violation in sufficient detail and particularity such that the Police Officer, Code Enforcement Officer, or other authorized person executing the warrant can readily ascertain it;
 6. Command that the described property or places to be searched or entered upon, and that any evidence of any City ordinance violations found ~~therein or~~ thereon,

or any property seized pursuant thereto, or a description of such property seized, be returned, within ten (10) days after filing of the application, to the Municipal Judge who issued the warrant, to be dealt with according to law;

7. Be signed by the Municipal Judge or Acting Municipal Judge, with his/her office indicated; and
8. Be executed between the hours of 8:00 AM and 5:00 PM except in the case of an emergency threatening immediate danger or harm to life or property.

Section 28-17: Execution and Return.

- A. A search warrant issued under this ordinance shall be executed only by the Chief of Police, other Police Officer, or Code Enforcement Officer, however, that one or more designated City officials may accompany the officer, and the warrant shall be executed in the following manner:
 1. The warrant shall be executed by conducting the search, inspection, entry onto or seizure as commanded and shall be executed as soon as practicable and in a reasonable manner but not later than ten calendar days of issuance ;
 2. The officer shall give the owner or occupant of the property searched, inspected or entered upon onto a copy of the warrant;
 - i. If any property is seized incident to the search, the officer shall give the person from whose possession it is taken, if the person is present, an itemized receipt for the property taken. If no such person is present, the officer shall leave the receipt at the site of the search in a conspicuous place;
 - ii. A copy of the itemized receipt of any property taken shall be delivered to an attorney for the City within two (2) working days of the search;
 - iii. The disposition of property seized pursuant to a search warrant under this Section shall be in accordance with an applicable City ordinance or Code section, but in the absence of same, then with Section 542.301 of the Revised Statutes of Missouri;
 3. The officer may summon as many persons as he/she deems necessary to assist him/her in executing the warrant, and such persons shall not be held liable as a result of any illegality of the search and seizure;
 4. An officer making a search pursuant to an invalid warrant, the invalidity of which is not apparent on its face, may use such force as he would be justified in using if the warrant were valid.

- B. A search warrant shall expire if it is not executed, and the required return made within ten (10) days after the date of making the application.
- C. After execution of the search warrant, the warrant, with a return thereon signed by the officer making the search, shall be delivered to the Municipal Court, and:
 - 1. The return shall show the date and manner of execution and the name of the possessor and of the owner, when not the same person, if known, of the property or places searched or seized;
 - 2. The return shall be accompanied by any photographs, copies, or recordings made, and by any property seized, along with a copy of the itemized receipt of such property required by this Section; provided, however, that seized property may be disposed of as provided herein, and in such a case a description of the property seized shall accompany the return.
 - 3. The Court Clerk, upon request, shall deliver a copy of the return, to the possessor and the owner, when not the same person, of the property searched or seized.

Section 28-18: Warrant Invalid, When.

- A. A search warrant shall be deemed invalid:
 - 1. If it was not issued by the Municipal Judge or Acting Municipal Judge;
 - 2. If it was issued without a written application having been filed and verified;
 - 3. If it was issued without sufficient probable cause in light of the goals of the ordinance to be enforced and such other factors as provided in this Chapter;
 - 4. If it was not issued with respect to property or places within the City of Rolla;
 - 5. If it does not describe the property or places to be searched, inspected, entered upon or seized with sufficient certainty;
 - 6. If it is not signed by the Judge who issued it;
 - 7. If it was not executed and the required return made within ten (10) days after the date of the making of the application.

SECTION TWO: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

SECTION THREE: The provisions of this Ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this Ordinance.

SECTION FOUR: That the City Clerk is authorized by this Ordinance to correct any scrivener's errors identified within this Ordinance.

SECTION FIVE: That all other parts and provisions of the City Code not in conflict herewith shall remain in full force and effect unless previously or subsequently amended or repealed.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5th DAY OF JANUARY, 2026

APPROVED:

Mayor

ATTEST

City Clerk

Approved as to Form:

City Counselor

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 28 OF THE CODE OF ORDINANCES OF THE CITY OF ROLLA, MISSOURI, FOR THE PURPOSE OF UPDATING THE ADMINISTRATIVE SEARCH WARRANT PROCESS.

WHEREAS, the City has determined that it is in the best interest of the City and its residents, to update its current Code by amending various sections of Chapter 28, Article II.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION ONE: That Chapter 28 of the City Code is hereby amended by adding five new sections, to read as follows:

Section 28-13: Administrative Search Warrant, Defined – Who May Execute.

- A. An administrative search warrant is a written order of the judge of the City of Rolla Municipal Division of the Circuit Court of Phelps County, Missouri, commanding the search or inspection of any property, place or thing, and the seizure, photographing, copying or recording of property or physical conditions found thereon to determine or prove the existence of violations of specific provisions contained within the Code, to permit abatement of nuisances, and enforcement of violations of said Code provisions and the International Property Maintenance Code, as adopted.
- B. The Judge of the City Municipal division of the County Circuit Court having original and exclusive jurisdiction to determine violations against the ordinances of municipality may issue an administrative search warrant when:
 1. The property or place to be searched or inspected or the thing to be seized is located within the City at the time of the making of the application.
- C. Any such warrant shall be directed to the Chief of Police or any other Police Officer, Code Enforcement Officer or Building Inspector of the City (with consent of the Community Development Director), and shall be executed by authorized City personnel within the City limits within ten calendar days of issuance and not elsewhere.

Section 28-14: Who May Apply For Warrant – Contents of Application.

- A. Any Police Officer, Code Enforcement Officer, prosecuting attorney or any other attorney of the City may make application to the Municipal Judge for the issuance of an administrative search warrant to enter upon the exterior of any property.
- B. The application shall:
 1. Be in writing;

2. State the time and date of the making of the application;
3. Identify the property or places to be entered onto, searched, inspected or seized in sufficient detail and particularity that the Police Officer, Code Enforcement Officer, or other authorized person executing the warrant can readily ascertain it, and state that the property is within the corporate limits of Rolla;
4. Identify the City Code violation in sufficient detail and particularity that the Police Officer, Code enforcement Officer, or other authorized person executing the warrant can readily ascertain it;
5. State that the owner or occupant of the property or places to be entered onto, searched, inspected or seized has been requested by an appropriate officer of the city to allow such action. The application shall additionally state either that the owner or occupant has been contacted and refused consent for the search or state that no contact has been made with owner or occupant despite reasonable efforts. The warrant shall state the date of successful contact with refusal or state the date upon which the owner or occupant was called on the telephone, the date the property was visited, and the date a notice mailed. If the owner or occupant does not respond to the telephone call, visit, or letter, such efforts shall be sufficient to satisfy the reasonable effort standard above.
6. State facts sufficient to show probable cause for the issuance of a search warrant, as provided in this Chapter, to:
 - i. Search or inspect for violations of an ordinance or code section specified in the application; or
 - ii. Show that entry onto or seizure of property is authorized and necessary to enforce an ordinance or code section specified in the application and that any required due process has been afforded prior to the entry or seizure.
7. Be verified by the signed oath or affirmation of the application; and
8. Be filed in the municipal court. The application and related documents may be submitted electronically.

C. The application may be supplemented, in writing, as necessary to assist the Municipal Judge in determining whether there is probable cause for the issuance of a search warrant and in filling out any deficiencies in the description of the property or place to be searched or in the Code violation(s) on the property. Oral testimony shall not be considered.

Section 28-15: Hearing and Procedure.

- A. The Municipal Judge shall hold a non-adversary ex-parte hearing to determine whether probable cause exists to inspect or search for violations of any City ordinance or Code section, or to enforce any such ordinance or Code section, including the abatement of violations and the seizure of property related thereto.
- B. The Municipal Judge shall determine whether the action to be taken by the City is reasonable in light of the facts stated. The Municipal Judge shall consider the goals of the ordinance or Code section sought to be enforced and such other factors as may be appropriate, including but not limited to, the physical condition of the specified property, the age and nature of the property, the condition of the area in which the property is located, the known violation of any relevant City ordinance or Code section and the passage of time since the property's last inspection. The standard for issuing a warrant need not be limited to actual knowledge of an existing violation of a City ordinance or Code section.
- C. If it appears from the application and any supporting affidavit that there is probable cause to inspect or search for violations of any City ordinance or Code section, or to enforce any such ordinance or Code section, a search warrant shall immediately be issued.
- D. The warrant shall issue in the form of an original and two (2) copies, and the application, any supporting affidavit and copy of the warrant as issued shall be retained in the records of the Municipal Court.

Section 28-16: Contents of Search Warrant.

- A. The search warrant shall:
 - 1. Be in writing and in the name of the City of Rolla, Missouri;
 - 2. Be directed to any police officer, Code enforcement Officer, or Building Inspector in the City of Rolla, Missouri;
 - 3. State the time and date the warrant was issued;
 - 4. Identify the property or places to be searched, inspected, or entered onto in sufficient detail and particularly that the Police Officer, Code Enforcement Officer, or other authorized person executing the warrant can readily ascertain it;
 - 5. Identify the Code violation in sufficient detail and particularity such that the Police Officer, Code Enforcement Officer, or other authorized person executing the warrant can readily ascertain it;
 - 6. Command that the described property or places to be searched or entered upon, and that any evidence of any City ordinance violations found thereon, or any property seized pursuant thereto, or a description of such property seized, be returned, within ten (10) days after filing of the application, to the Municipal

Judge who issued the warrant, to be dealt with according to law;

7. Be signed by the Municipal Judge or Acting Municipal Judge, with his/her office indicated; and
8. Be executed between the hours of 8:00 AM and 5:00 PM except in the case of an emergency threatening immediate danger or harm to life or property.

Section 28-17: Execution and Return.

- A. A search warrant issued under this ordinance shall be executed only by the Chief of Police, other Police Officer, or Code Enforcement Officer, however, that one or more designated City officials may accompany the officer, and the warrant shall be executed in the following manner:
 1. The warrant shall be executed by conducting the search, inspection, entry onto or seizure as commanded and shall be executed as soon as practicable and in a reasonable manner but not later than ten calendar days of issuance ;
 2. The officer shall give the owner or occupant of the property searched, inspected or entered onto a copy of the warrant;
 - i. If any property is seized incident to the search, the officer shall give the person from whose possession it is taken, if the person is present, an itemized receipt for the property taken. If no such person is present, the officer shall leave the receipt at the site of the search in a conspicuous place;
 - ii. A copy of the itemized receipt of any property taken shall be delivered to an attorney for the City within two (2) working days of the search;
 - iii. The disposition of property seized pursuant to a search warrant under this Section shall be in accordance with an applicable City ordinance or Code section, but in the absence of same, then with Section 542.301 of the Revised Statutes of Missouri;
 3. The officer may summon as many persons as he/she deems necessary to assist him/her in executing the warrant, and such persons shall not be held liable as a result of any illegality of the search and seizure;
 4. An officer making a search pursuant to an invalid warrant, the invalidity of which is not apparent on its face, may use such force as he would be justified in using if the warrant were valid.
- B. A search warrant shall expire if it is not executed, and the required return made within ten (10) days after the date of making the application.

C. After execution of the search warrant, the warrant, with a return thereon signed by the officer making the search, shall be delivered to the Municipal Court, and:

1. The return shall show the date and manner of execution and the name of the possessor and of the owner, when not the same person, if known, of the property or places searched or seized;
2. The return shall be accompanied by any photographs, copies, or recordings made, and by any property seized, along with a copy of the itemized receipt of such property required by this Section; provided, however, that seized property may be disposed of as provided herein, and in such a case a description of the property seized shall accompany the return.
3. The Court Clerk, upon request, shall deliver a copy of the return, to the possessor and the owner, when not the same person, of the property searched or seized.

Section 28-18: Warrant Invalid, When.

A. A search warrant shall be deemed invalid:

1. If it was not issued by the Municipal Judge or Acting Municipal Judge;
2. If it was issued without a written application having been filed and verified;
3. If it was issued without sufficient probable cause in light of the goals of the ordinance to be enforced and such other factors as provided in this Chapter;
4. If it was not issued with respect to property or places within the City of Rolla;
5. If it does not describe the property or places to be searched, inspected, entered upon or seized with sufficient certainty;
6. If it is not signed by the Judge who issued it;
7. If it was not executed and the required return made within ten (10) days after the date of the making of the application.

SECTION TWO: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

SECTION THREE: The provisions of this Ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this Ordinance.

SECTION FOUR: That the City Clerk is authorized by this Ordinance to correct any scrivener's errors identified within this Ordinance.

SECTION FIVE: That all other parts and provisions of the City Code not in conflict herewith shall remain in full force and effect unless previously or subsequently amended or repealed.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5th DAY OF JANUARY, 2026

APPROVED:

Mayor

ATTEST

City Clerk

Approved as to Form:

City Counselor



CITY COUNCIL AGENDA

DEPARTMENT: Parks & Recreation

ACTION REQUESTED: Ordinance, Final reading

SUBJECT: Veterans Memorial Park Pavilions Replacement

PREPARED BY: Floyd Jernigan

ATTACHMENTS: Ordinance and Contract

(CASE/PROJECT #)

MEETING DATE: January 5th, 2026

Overview: The City of Rolla did a competitive bid solicitation for the replacement of the Veterans Memorial Park pavilions that were flattened in the March 14, 2025 tornado. Ads were placed in the local newspaper and the bid documents were placed on the city's website. The new build will elevate the wind tolerance from 90 to 125 for the larger and from 60 to 125 for the smaller.

Background information: The larger pavilion, completed in 2023, was constructed with materials from a company that designed the 53x60 structure. The smaller pavilion, 26x62, built in 2012, was constructed primarily by volunteers. South Central Regional Veterans Group asked the city to use the same company, Backyard Showcase, an Amish outdoor structure manufacturer and shipper, that provided the design and materials for the large pavilion. Council approved the bid awarding the materials for the pavilions June 16, 2025.

Fiscal considerations: As this is a reimbursable insurance expense due to the March 14, 2025 tornado, the adopted FY 26 budget did not appropriate any expense or offsetting revenue for this replacement. It did, in the parks fund comment section, note that the building and grounds category would see a wash of the tornado impact for the replacement of the Veterans Memorial Park pavilions.

Insurance appropriation - \$120,000 (city engineering estimate)

| Company | Description | Price |
|---|--|--------------|
| Maggi Construction Rolla, Mo. | Erection of pavilions kit, roofing the pavilions | \$111,999.81 |
| CSE Enterprises Rolla, Mo. | Same | \$221,900 |
| Industrial Enterprises Inc. Jefferson City, Mo | Same | \$280,766.07 |

Recommendation: Staff recommends accepting the low bid from Maggi for the construction of the replacement Veterans Park Pavilions and the first reading of the ordinance approving the contract.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI, INC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla and Donald Maggi, Inc., a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5TH DAY OF JANUARY 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

EXHIBIT A

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Donald Maggi, Inc. _____ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **Veteran's Park Pavilions**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **Veteran's Park Pavilions**.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of **\$111,999.81** for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract and that the Contractor shall complete said work within 120 consecutive calendar days from the thirtieth day after the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

OWNER and Contractor recognize time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 12 of the General Conditions. OWNER and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay OWNER Five Hundred dollars (**\$ 500**) each consecutive calendar day of each section that expires following the time specified above for completion of the work.

Liquidated damages will be waived for any one period of time covered by a time extension granted by the OWNER.

In case of joint responsibility for any delay in the final completion of the Work covered by the Agreement; where two or more separate Agreements are in force at the same time and cover work on the same project and at the same site, the total amount of liquidated damages assessed against all contractors under such Agreement for any one day of delay in the final completion of the Work will not be greater than the approximate total of the damages sustained by the OWNER by reason of such delay in completion of the Work, and the amount assessed against any Contractor for such one day of delay will be based upon the individual responsibility of such Contractor for the aforesaid delay as determined by and in the judgment of the OWNER.

The OWNER shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due or to become due to said Contractor, or sue for and recover compensation for damages for nonperformance of the Agreement at the time stipulated herein and provided for.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY _____

Printed Name

Printed Name/Title

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the corporate seal of said municipal corporation and that said instrument is the corporate seal of said municipal corporation and that said instrument was signed under authority of the City Council of the City of Rolla, Missouri; and the said _____ Acknowledged said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____, to me personally known, who, being by me duly sworn, did say that (s)he is the _____ of _____ and that the seal affixed to said instrument is the corporate seal of said corporation by authority of its board of directors; and the said _____ acknowledged said instrument to be the free act and deed of said corporation.

My commission expires: _____

Notary Public



CITY COUNCIL AGENDA

DEPARTMENT: Public Works

ACTION REQUESTED: Ordinance

SUBJECT: McCutchen Acres Development Agreement

PREPARED BY: Darin Pryor

ATTACHMENTS: Development Agreement/Standard Plans

(CASE/PROJECT #)

MEETING DATE: January 5, 2026

Overview: Staff received a request from the property owner of McCutchen Acres for a cost share on the extension of 18th Street between Forum Drive and McCutchen Drive. The request was for the City to pay the difference between the cost of a minor residential street and a residential collector.

Background information: Council approved a CUP for the development of a church on Lot 1 of McCutchen Acres No. 2. An extension of 18th Street between Forum and McCutchen Drives is required prior to occupancy being issued for Lot 1. Section 42-156 of the Rolla City Code states the following: **It is the City's policy to participate in or contribute only to certain additional costs for the construction of collector or arterial streets over and above the normal construction costs for minor street standards, when such collector and arterial streets are identified on the Major Thoroughfare Plan, or when designated by the City Engineer. Such participation is not mandatory and is solely at the election of the City Council.** This extension is identified on the Major Thoroughfare Plan as a collector.

Fiscal considerations: The cost share included in the agreement was not in the budget. The estimated cost for the additional asphalt and base rock for the construction of a residential collector is \$50,000

Recommendation:

Staff is requesting direction from council if they would participate in the cost of the residential collector street. If the council approves the cost share staff would recommend the first reading of the ordinance authorizing the mayor to enter into the Development Agreement with RLD Properties LLC.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A VOLUNTARY DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND RLD PROPERTIES LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, a voluntary Development Agreement between the City of Rolla, Missouri and RLD Properties LLC with regard to the development proposed to occur on the Property as shown on Exhibit "A" and fully described within the agreement, a copy of said agreement being attached hereto and marked Exhibit "B".

Section 2: The officers of the City are hereby authorized and directed to execute all documents and take such actions as they may deem necessary or advisable to carry out and perform the purposes of this ordinance and to make ministerial alterations, change or additions to the documents herein approved, authorized and confirmed which they may approve, and the execution of such action shall be conclusive evidence of such necessity or advisability.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 20TH DAY OF JANUARY 2026.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

VI.A.2

EXHIBIT B

DEVELOPMENT AGREEMENT

Date of Document: _____

Grantor: RLD Properties LLC.

Grantee: City of Rolla

Mailing Address: PO BOX 801 ROLLA, MO 65402

Legal Description: Page 2

Reference Book and Page(s): _____

EXHIBIT B

DEVELOPMENT AGREEMENT For McCutchen Acres

THIS DEVELOPMENT AGREEMENT is entered into this _____ of _____, 2026, by RLD Properties LLC with the City of Rolla, Missouri, a municipal corporation (hereinafter "City").

WHEREAS, RLD Properties LLC has proposed a residential development on property owned by RLD Properties LLC located on Forum Drive inside the City of Rolla, Missouri (hereinafter the "Property"); and

WHEREAS, by voluntarily entering into this agreement, RLD Properties LLC and the City intend to further define their duties and responsibilities to ensure that their respective actions are coordinated in order to meet the shared objectives and minimize uncertainties and delays in the development process; and

NOW, THEREFORE, in consideration of the foregoing recitals and other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The terms of this agreement apply to the following property and all portions thereof:
Tracts A, C, D, and E of McCutchen Acres No. 1 and Lots 1 and 2 of McCutchen Acres No. 2.
2. The parties agree that the Developer will follow all City of Rolla rules and regulations unless explicitly provided for in this agreement.
3. Electrical Distribution. The City, through the Rolla Municipal Utilities, shall provide the development with electric distribution. The Developer shall be responsible for adequate site grading prior to installation of the underground electric distribution system improvements. The Developer shall provide adequate space for electric distribution system equipment including, but not limited to, padmounted switch(es), padmounted junction cabinet(s), padmounted transformers, and secondary pedestals.
4. Public Improvements.
 - A. The parties agree that the public improvements for the development shall be made in accordance with all applicable city ordinance requirements and subject to the City's inspection and approval. The Developer shall be responsible for obtaining approval for any portion of the improvements that require approval from other state or applicable jurisdictions. The 18th Street connection from Forum Drive to McCutchen Drive (as depicted in Exhibit A) shall be

EXHIBIT B

constructed to the Residential Collector standard 201. The City of Rolla will reimburse the Developer for the additional base rock and asphalt for the upgrade from a Minor Residential to a Residential Collector at the following percentages:

41% of the total cost of the installed base rock
35% of the total cost of the installed asphalt

5. Recording of Agreement. City agrees to record this agreement with the Phelps County Recorder's Office and agrees to pay the costs of said recording. The Covenant herein shall run with the land as described above and shall be binding and inure to the benefit of the parties hereto and their successors and assigns and on any future and subsequent purchasers.
6. Water Service: Water service shall be provided by Rolla Municipal Utilities. The developer shall be responsible for the design and installation of water distribution system improvements and water service in accordance with City and RMU standards. There is an existing water frontage fee of \$3.18 per lineal foot along McCutchen Drive that must be paid before development of property adjacent to McCutchen Drive.
7. Development Improvement Guarantees – Prior to issuing any building permits the Developer shall provide for the improvements described to be extended to all lots or tracts. Improvements includes all streets, alleys, waterlines, sewer lines, storm sewers, stormwater detention basins, sidewalks, and any other infrastructure which the developer will construct to serve the development. In lieu of completion of the said improvements prior to issuing building permits, the Developer who agrees with the City to make public improvements may post surety bond with one (1) or more corporate sureties engaged in the business of signing surety bonds in Missouri, an escrow agreement, letter of credit or other appropriate security agreement, as approved by the City Engineer, that will insure that the improvements will be completed by the Developer. The amount of corporate surety bond, escrow agreement, or other appropriate security agreement shall not be less than the estimated cost of the public improvements as determined by the City Engineer. A bond for the sidewalk on Tract A will not be required until Tract A is developed or subdivided.
8. The Developer agrees that before issuance on any building permits the public improvements must be installed to comply with Appendix D of the current Fire Code.
9. Complete Agreement. This agreement shall constitute the complete agreement between the parties and any modification shall be in writing and signed by both parties.

EXHIBIT B

10. Severability. Any provision of this agreement which is not enforceable according to law will be served herefrom, and the remaining provisions shall be enforced to the fullest extent permitted by law.
11. Authority. The undersigned represent that they each have the authority and capacity from the respective parties to execute this agreement. This agreement shall not be valid until executed by the parties and approved by ordinance duly enacted by the City Council of the City of Rolla, Missouri,
12. Binding on Future Parties. The terms of this agreement shall be binding on the parties as well as their respective successors in interest
13. Termination. Either party at its option may terminate this agreement in writing, if the 18th Street connection has not been completed within two years from the date of execution of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the date first written above.

APPROVED:

Mayor

ATTEST:

City Clerk

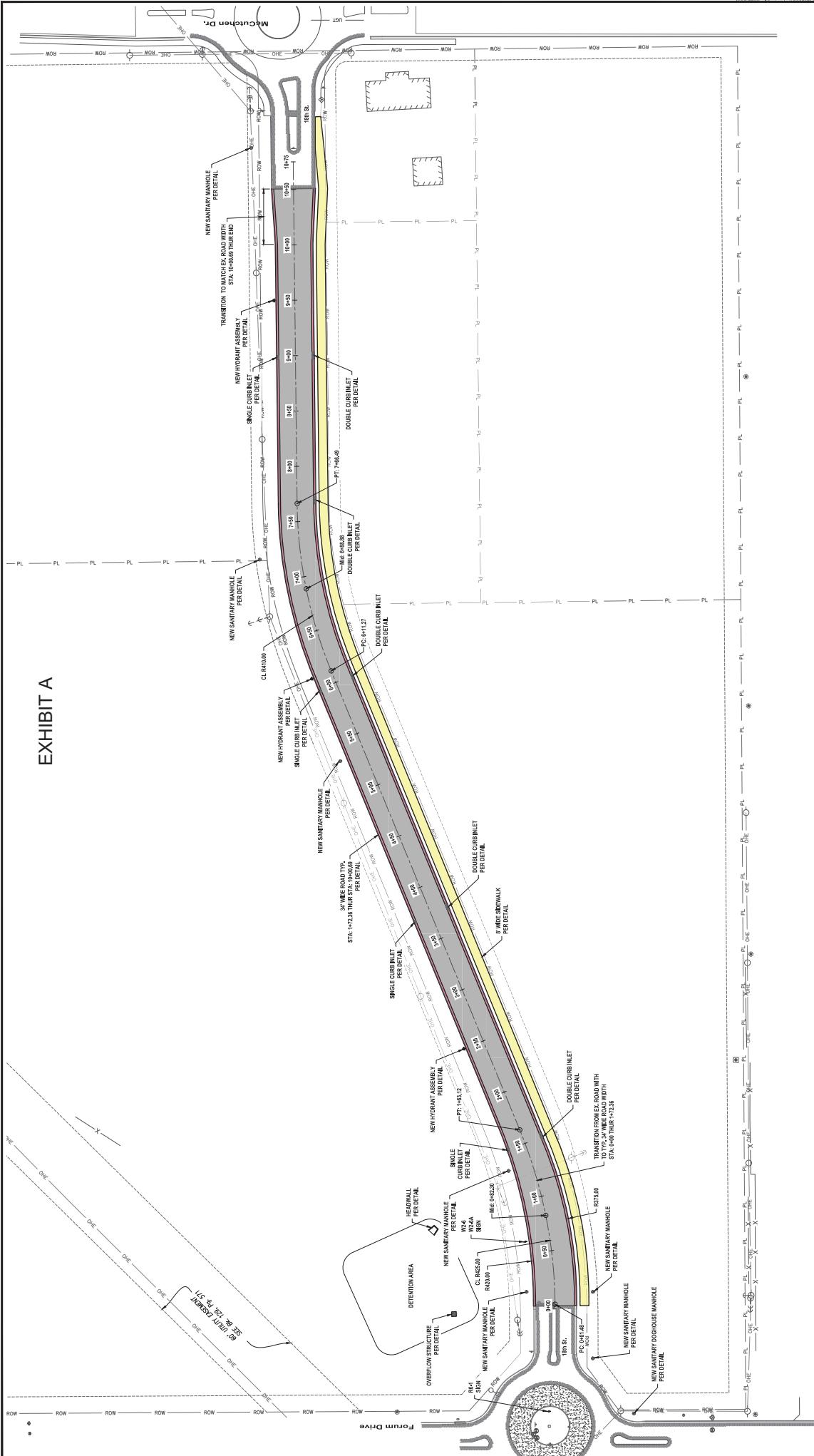
APPROVED AS TO FORM:

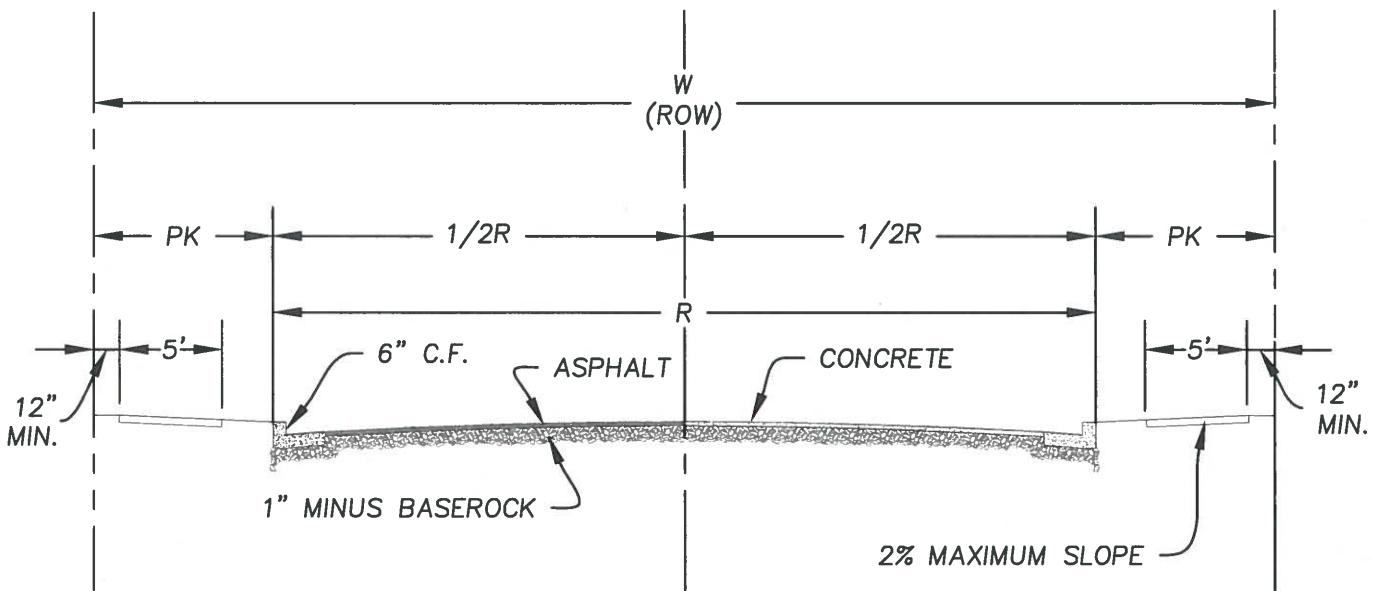
City Counselor

RLD Properties LLC

Managing Member

EXHIBIT A





| TYPE | W | R | PK | S | PARKING | GRASS STRIP | MINIMUM THICKNESS | | | | | |
|--|-----|-----|-----|----------------|------------|-------------|--------------------|-----------|--------------------|-----------|----------|-----------|
| | | | | | | | FULL DEPTH ASPHALT | | ASPHALT/ BASE ROCK | | CONCRETE | |
| | | | | | | | ASPHALT | BASE ROCK | ASPHALT | BASE ROCK | CONCRETE | BASE ROCK |
| CUL-DE-SAC (ADT <250) | 50' | 30' | 10' | * ONE SIDE 5' | BOTH SIDES | NONE | 3 1/2" | 4" | 3" | 6" | 6" | 4" |
| ESTATE LANE (ADT <1000) | 50' | 30' | 10' | ** ONE SIDE 5' | BOTH SIDES | NONE | 4" | 4" | 3" | 8" | 6" | 4" |
| MINOR RESIDENTIAL (ADT <1000) | 50' | 30' | 10' | ONE SIDE 5' | BOTH SIDES | 3' | 4" | 4" | 3" | 8" | 6" | 4" |
| RESIDENTIAL COLLECTOR (ADT 1000-3000) | 50' | 34' | 8' | BOTH SIDES 5' | ONE SIDE | 3' | 6 1/2" | 4" | 4" | 12" | 6" | 4" |
| COLLECTOR/COMMERCIAL (ADT 2000-6000) | 60' | 34' | 13' | BOTH SIDES 5' | NO PARKING | 3' | 10" | 4" | 5" | 16" | 7" | 4" |
| INDUSTRIAL (ADT <6000) | 60' | 34' | 13' | NONE | NO PARKING | NONE | 10" | 4" | 5" | 16" | 7" | 4" |
| ARTERIAL (ADT 3000-10000) | 80' | 34' | 23' | BOTH SIDES 5' | NO PARKING | 3' | 12" | 4" | 6" | 18" | 8" | 4" |

W=WIDTH S=SIDEWALK R=WIDTH OF ROADWAY ADT=AVERAGE DAILY TRAFFIC

NOTES:

SUBGRADE AND AGGREGATE BASE SHALL BE COMPACTED TO NOT LESS THAN 95% STANDARD PROCTER TEST AT OPTIMUM MOISTURE CONTENT.

CROWN NOT LESS THAN 4 INCHES NOR MORE THAN 6 INCHES.

*NO SIDEWALKS WILL BE REQUIRED ON RESIDENTIAL CUL-DE-SAC STREETS THAT ARE LESS THAN 600 FEET IN LENGTH AND HAVE NO MORE THAN 15 LOTS OR DWELLING UNITS.

**NO SIDEWALKS WILL BE REQUIRED ON ESTATE LANES WITH LARGE LOTS 25,000 SQUARE FEET, RESIDENTIAL SUBDIVISIONS WITH 10 LOTS OR MORE WITH A MINIMUM PER LOT FRONTAGE OF 150 FEET.

SUBGRADE MUST BE PROOFROLLED PRIOR TO INSTALLATION OF AGGREGATE MATERIAL. AGGREGATE MATERIAL MUST BE PROOFROLLED PRIOR TO ASPHALT INSTALLATION. PROOFROLLING SHALL BE DONE BY CITY PERSONNEL.

PDF FILE AVAILABLE AT www.ROLLACITY.ORG/PUBWORKS/DRAWINGS.SHTM

| | | | | | |
|---|------------|--|--|--|----------|
|  | | CITY OF ROLLA DEPARTMENT OF PUBLIC WORKS | | | |
| APPROVED: | REvised: | TYPICAL STREET SECTION | | | STANDARD |
| NUMBER: E-21918 | 04/30/2018 | | | | 201 |
| DIRECTOR OF PUBLIC WORKS | DATE | | | | |



CITY COUNCIL AGENDA

DEPARTMENT: Police

ACTION REQUESTED: Motion

SUBJECT: Bids for Police Vehicle Equipment

PREPARED BY: Chief Sean Fagan

ATTACHMENTS: N/A

(CASE/PROJECT #)

MEETING DATE: January 5, 2026

Overview:

Bids were solicited and received for police vehicle equipment and installation. Motion requested to award to lowest bidder.

Background information:

On November 25, 2025, we solicited bids for equipment and installation for five (5) 2026 Chevrolet Tahoe police vehicles. On December 24, 2025, bids were opened. We received six qualifying bids:

| <u>Company</u> | <u>Total Price</u> |
|--------------------------|--------------------|
| Turn Key Mobile | \$85,747.00 |
| Public Safety Upfitters | \$93,017.00 |
| Omega Emergency Services | \$93,592.56 |
| Don Brown Chevrolet | \$94,258.00 |
| Wireless USA | \$97,628.44 |
| AFI | \$103,501.15 |

Fiscal considerations: The adopted FY 26 budget appropriated \$392,500 for the purchase of vehicles and equipment/installation/marketing.

Budget appropriated – \$392,500

Previous allocations - \$285,180 (purchase price of vehicles & graphics)

Recommendation:

Staff recommends Council award the bid of \$85,747 (total price) to Turn Key Mobile.